



Agenda

State of the Workforce Committee Meeting

October 9, 2025

8:30 AM

Missouri Job Center
1660 N Campbell Ave
Springfield, MO 65803

Join Zoom Meeting

<https://zoom.us/j/91218122892?pwd=bofqBrveOq3ILRRanmrVLIFsFwzas1.1>

Meeting ID: 912 1812 2892

Passcode: 357426

1. **Call to Order**
2. **Approval of Minutes**
 - 2.1. September 11, 2025, Meeting Minutes
3. **Discussion, Updates, and Possible Action**
 - 3.1. Workforce Improvement Update (*Diane Rozier*)
 - 3.2. Survey
4. **Adjournment**

The Ozark Region Missouri Job Center is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities. Mo TTY users may call 800-735-2966 or contact Missouri Relay at 7-1-1.

In accordance with Americans with Disabilities Act (ADA) guidelines, if you need special accommodations when attending any Department of Workforce Development meeting, please notify the Executive Secretary at 417-841-3346 as soon as possible to ensure our ability to accommodate your needs.

Call to Order			
	A regular meeting of the Ozark Region Workforce Development Board’s State of the Workforce Committee was held on Thursday, September 11, 2025. The meeting convened at 8:32 a.m., with Board Chair Andrea Sitzes presiding.		
Attendance			
√ Notes in attendance; * Notes Board Member			
Committee Members	Cindy Stephens	Diane Rozier*	
Guests in Attendance	Andrea Sitzes*, Barbara Williams*, Josh Morris*, Kevin McGill*, Robin McHugh*, Saul O’Dell*, Bill Skains, Cynthia Collins, Debi Phelps, Ericka Schmeekle, Karen Dowdy, Katherine Proctor, and Maddy MacNeil		
Approval of Minutes			
September 12, 2024, Meeting Minutes	Ms. Sitzes asked for any adjustments to the minutes. A motion was made by Robin McHugh and seconded by Josh Morris to approve the September 12, 2024, Meeting Minutes as presented. Motion carried.		
Discussion, Updates, & Possible Action			
Committee Future Planning	Ms. Sitzes explained that she and Ms. Rozier had been in communication regarding the possibility of having an event in 2026. The intentions of the event would be to follow up on the best practices trip and to share information. She noted the possibility of a keynote speaker. Mr. Skains expressed support. Ms. MacNeill stated that she believed the last Momentum event was at the efactory in the spring of 2023. Ms. Schmeekle confirmed that the events had previously been at locations like Oasis and Bass Pro. Ms. Sitzes inquired about the logistics of previous events. Ms. Proctor explained that prior to COVID, many of the events were held at White River. In 2021, there was a virtual event. In 2022, there was a small event at the efactory. In 2023, there was another event at the efactory with approximately 50 people in attendance. Ms. Proctor stated that staff had sold tickets through a website, promoted online, and taken care of the venue and other related arrangements. She noted that the efactory hadn’t charged for having the events at their location. Ms. Proctor explained that, historically, the survey was contracted out. She explained that the survey maintained the same questions, allowing for a historical trend to be tracked. Ms. Sitzes expressed the need to add questions regarding technology, especially as technology changes the workforce. Ms. Sitzes suggested a June or July timeframe for an event. She suggested reaching out to community partners so as not to conflict with their events. She suggested the chambers and SBJ.		

	Ms. Sitzes stated she would discuss with Jason Ray regarding the potential for SMOG to facilitate the event.
<i>Adjournment</i>	
	<i>A motion was made by Kevin McGill and seconded by Josh Morris to adjourn the meeting. Motion carried.</i>
	The meeting was adjourned at 8:52 am.

Notes taken by: Maddy MacNeil, Executive Secretary

Next Meeting: October 9, 2025