



Agenda

Youth Committee Meeting

July 16, 2025

10:00 AM

**Missouri Job Center
1660 N Campbell Ave
Springfield, MO 65803**

Join Zoom Meeting

<https://zoom.us/j/96630212525?pwd=9l5qkW1UWweZbwt5gSFsSMS9FBhZnX.1>

Meeting ID: 966 3021 2525

Passcode: 964077

- 1. Call to Order**
- 2. Approval of Minutes**
 - 2.1. May 21, 2025, Youth Committee Meeting Minutes
- 3. Reports**
 - 3.1. Aspire Program Report (*Tracy Keithley*)
 - 3.2. Performance Report (*Karen Dowdy*)
 - 3.3. Monitoring Report (*Karen Dowdy*)
- 4. Adjournment**

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Call to Order			
	The Ozark Region Workforce Development Board’s Youth Committee regularly met via Zoom on Wednesday, May 21, 2025. The meeting convened at 10:02 a.m., with Committee Chair Sarah Wyman presiding.		
Attendance			
√ Notes in attendance; * Notes Board Member			
Committee Members	√Barbara Williams*	Diane Rozier*	√Jennifer Olson*
	Jeremy MacLaughlin*	√Sarah Wyman*, Chair	Amy Ellis
	Brandon Moore	JoAnn Hughey	Justin Lockhart
	Katie Kensinger		
Guests in Attendance	Bill Skains, Ericka Schmeeckle, Haley Jones-Sides, Karen Dowdy, Kim Paige, Laura Vales, Maddy MacNeil, and Tracy Keithley		
Approval of Minutes			
January 15, 2025, Youth Committee Meeting Minutes	Ms. Wyman asked for any adjustments to the minutes. A motion was made by Barbara Williams and seconded by Jennifer Olson to approve the minutes of the January 15, 2025, Youth Committee meeting as presented. Motion carried.		
Reports			
Aspire Program Report	Ms. Keithly gave the Aspire Program Report. - Five participants were enrolled in training. - One in healthcare for a medical assistant - Four in construction for master pipe welding; two at MWI, and two at Iron Eagle. - Nine participants were in a Work Experience. The Work Experience program had partnered with; - King Food Saver - O'Reily Hospitality - Double Tree - Price Cutter - OACAC - Seven participants were in JobsLeague. They were at the Boys Ranch working on the farm while earning a wage. - A meeting was scheduled with the Missouri Hospital Association to discuss Discover Healthcare and how to reboot the event within the year. - Staff were working on potential partnerships, including Jack Henry, Bass Pro, Ozark T-Shirts, and Unite.		
Success Story/Stories	Ms. Paige shared a success story. Ms. Combs entered the Job Center in November 2024 with the goal of getting a job in massage therapy. After further research, it was found that training would not begin until February of 2025. Ms. Combs was		

	also interested in gaining employment. Through discussion, it was determined that a lack of support was part of her barrier to employment. It was also discovered that Ms. Combs had an appreciation for flowers. A Work Experience (WEP) was set up for Ms. Combs to work at Lilly's Flowers in a local King Food Saver. During her WEP, she learned how to make floral arrangements, how to do inventory, and how to make corsages and boutonnieres. Upon completion of her WEP, she had decided to pursue a career as a florist. The King Food Saver, where she completed the WEP, could not guarantee full-time employment, but was very impressed by Ms. Combs, so they coordinated with three other locations to develop a full-time schedule for her. Ms. Paige shared that King Food Saver is part of Pyramid Foods. She noted that Ms. Combs was the 9th participant at that specific King Food Saver and was the 3rd participant to be hired on as a full-time employee. Ms. Jones-Sides gave an overview following the completion of the Art @ Work project. • The first Art @ Work project was in partnership with Bingham Elementary, the second Art @ Work project was in partnership with Bowerman Elementary, both Title I schools. She explained that with both projects, Youth staff would work with the 4th-grade classes each week on art-related projects, while focusing on work readiness soft skills. The culminating projects for both schools were murals using tiles that the 4th graders learned to paint. Some of the 4th graders were then able to use their leadership skills to teach kids of other grade levels in their school how to paint a tile to be included in the culminating project. Once the tiles were ready, the Carpet Shop donated time to mount the projects in their schools. She shared some photos of the projects and tile murals. • Mr. Skains asked for an estimated cost. Ms. Jones-Sides shared approximately \$5,000 per school project.
<i>Performance</i>	Ms. Dowdy gave the Performance Report as of PY 2024 Q3. • Employment Q2 exceeded the goal by 1.38%. • Employment Q4 exceeded the goal by 8.02%. • Credential exceeded the goal by 56.25%. • Measurable Skill Gains exceeded the goal by 6.38%. • Median Earnings exceeded the goal by 31.97%.
<i>Monitoring Report</i>	Ms. Dowdy explained that she had conducted a monitoring of the Youth program's participants for quarter three. She noted there were 14 elements available, and staff had been instructed to utilize more of the elements. She shared her notes of concerns, which were related to a delay in uploading documents, the need to explain better how services were provided, and for

	training plans to be completed, as they were missing dates. She noted that the concerns were minor.
<i>Adjournment</i>	
	The meeting was adjourned at 10:36 a.m.

Notes taken by: Maddy MacNeil, Executive Secretary

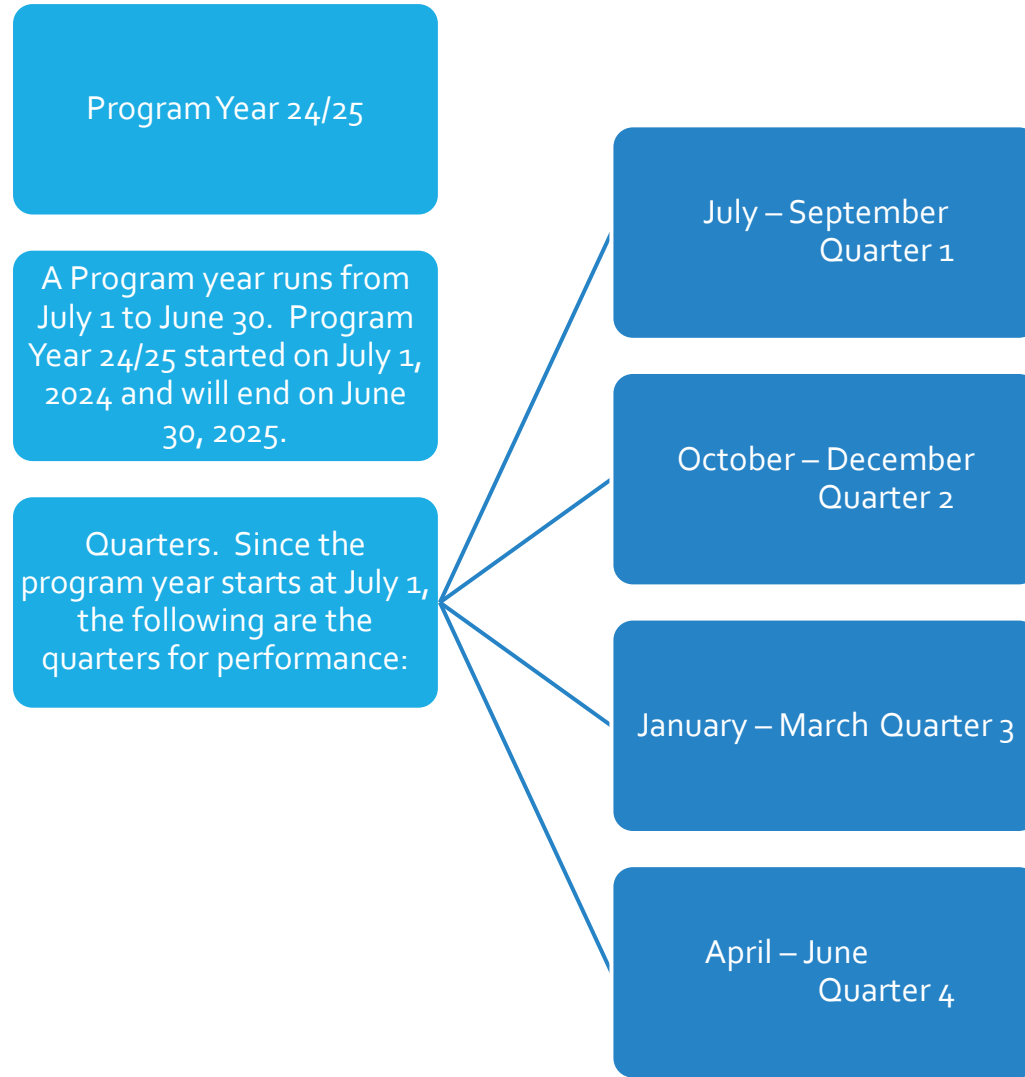
Next Meeting: July 16, 2025

Draft



PERFORMANCE

PY 2024 Q3



Measures

The Workforce Innovation and Opportunity Act outlines the performance measures that must be followed. They include:

- Employment Quarter 2-Exiters

- Employment Quarter 4-Exiters

- Credential-Exiters

- Skill Gains-Enrolled in training for the current year

- Median Earnings-Exiters

Obtained by matching the
MOJobs system and the UI
System



Median Earnings

The median earnings value is the **wage in the middle of the rank order list**. Median = the middle value of a set of ordered data. If the list rank order of earnings contains an even number of values, sum the two middle values and divide by two.

EXITERS

Participants who were enrolled and exited out of the program after 90 days of no services.

Data status

Current year: PY24

WIOA indicators calculated into: PY24-Q4

Current month: PY24-May

Most recent registration: 05/30/2025

Most recent exit date: 04/23/2025

Date site updated: 06/04/2025

Date file created: 06/01/2025

Performance
PY 2024-2025
Q4

Green Meeting 100% or more in performance

Yellow Meeting 90% of goal

Red Not meeting performance

Adult

Performance	Contribution				
Indicator	Actual	LWDB Plan	% Achieved	num	den
Employment Q2	65.49%	71.50%	91.60%	93	142
Employment Q4	60.29%	71.00%	84.92%	123	204
Credential	64.71%	76.00%	85.14%	11	17
Skill Gains	85.11%	65.00%	130.93%	40	47
Median Earnings	\$7,298.78	\$6,600.00	110.59%	93	0

Credential—Numerator is 11 and the Denominator is 17, resulting in 64.71%. 76% is the negotiated goal. 64.71% is 85.14% of the goal. If we obtained one more credential, that would put us at 72% or 92.8% of the goal. We must achieve at least 90% percent of the goal.

Dislocated Worker

Performance	Contribution					
Indicator	Actual	LWDB Plan	% Achieved	num	den	
Employment Q2	90.00%	76.50%	117.65%	18	20	
Employment Q4	74.70%	75.50%	98.94%	62	83	
Credential	50.00%	79.00%	63.29%	3	6	
Skill Gains	83.33%	55.00%	151.52%	10	12	
Median Earnings	\$11,791.67	\$8,100.00	145.58%	18	0	

Youth

Performance	Contribution				
Indicator	Actual	LWDB Plan	% Achieved	num	den
Employment Q2	79.17%	77.50%	102.15%	19	24
Employment Q4	73.33%	72.00%	101.85%	11	15
Credential	100.00%	64.00%	156.25%	1	1
Skill Gains	36.84%	47.00%	78.39%	7	19
Median Earnings	\$6,137.72	\$4,400.00	139.49%	19	0

Staff have been contacting participants to get grades, we need two MSG's to meet performance.

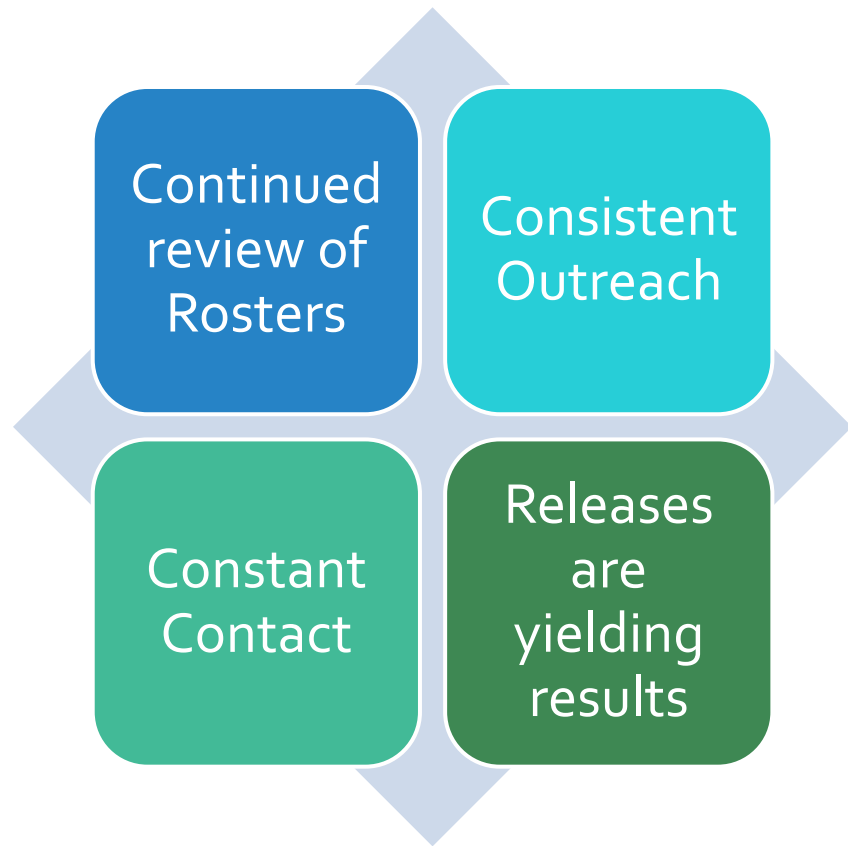
Wagner-Peyser

Performance	Contribution				
Indicator	Actual	LWDB Plan	% Achieved	num	den
Employment Q2	72.78%	73.00%	99.70%	2,497	3,431
Employment Q4	72.33%	69.00%	104.83%	3,025	4,182
Credential	0%	0%	0%	0	0
Skill Gains	0%	0%	0%	0	0
Median Earnings	\$8,196.99	\$7,000.00	117.10%	2,497	0

We do not negotiate Wagner-Peyser numbers.

Comparison

Program	Measure	Goal	Quarter 1	Quarter 2		Quarter 3	Quarter 4
Adult	Employment Quarter 2	71.5%	71.43%	64.71%	64.71%	61.25%	65.49%
	Employment Quarter 4	71%	58.52%	60%	60%	60.33%	60.29%
	Credential	76%	83.33%	66.67%	66.67%	66.67%	64.71%
	Skill Gains	54%	18.18%	53.85%	78.05%	88.10%	85.11%
	Median Earnings	\$6,600	\$6,482.21	\$6,255.15	\$6,255.15	\$5,546.60	\$7,298.78
DW	Employment Quarter 2	76.50%	75%	85.71%	85.71%	90%	90%
	Employment Quarter 4	75.50%	72.22%	73.68%	73.68%	73.75%	74.70%
	Credential	79%	25%	25%	25%	50%	50%
	Skill Gains	60%	22.22%	54.55%	72.73%	83.33%	83.33%
	Median Earnings	\$8,100	N/A	\$12,417.70	10,321.98	\$10,983.00	\$11,791.67
Youth	Employment Quarter 2	77.50%	100%*	85.71%	85.71%	78.57%	79.17%
	Employment Quarter 4	70%	100%*	75.00%	75.00%	77.78%	73.33%
	Credential	64%	0**	0**	0**	100%	100%
	Skill Gains	55%	0	15.38%	30.77%	50%	36.84%
	Median Earnings	\$4,400	N/A	\$5,536.30	\$5,536.30	\$5,806.50	\$6,137.72



Tracking Spreadsheet being developed

Training

- *72 Individuals actively participated in training
 - 45 Adult
 - 7 Dislocated Worker
 - 20 Youth**
- Tied to Credentials & Skill Gains
- 22 funded through WIOA since July 1, 2024
 - 16 Adult Average Cost \$4,182.65
 - 2 Dislocated Worker Average cost \$1,219.00
 - 14 Youth, Average Cost \$11,328.50 (includes youth from April 1, 2024)
- *Includes those co-enrolled, where WIOA did not necessarily pay tuition (payer of last resort)
- **Based on the Youth's fiscal year April 1, 2024 – March 31, 2025—active in training (10 started before April 1, 2024).

What's Not Fully Counted

Work Experience

Supportive Services

Intensive Case Management

*Visits to the Job Center

*Those enrolled in services counted in Employment Quarter 2 & Employment Quarter 4

Work Experience

26 youth have participated in work experience opportunities during the PY24/25 program year. Participants received at least minimum wage, which increased to \$13.75 per hour in January. Participants can have up to 400 hours of work experience. Penmac serves as the employer of record and covers payroll and workman's compensation.

Supportive Services

- 30 individuals have been assisted with Supportive Services with a total of 56 supportive services.
 - Supportive services included transportation assistance (gas cards and bus passes) and work-related assistance such as apparel for work.
- Three youth received Incentive payments. Two received \$200 for a work experience and one received \$250 for completing training.

Intensive Case Management

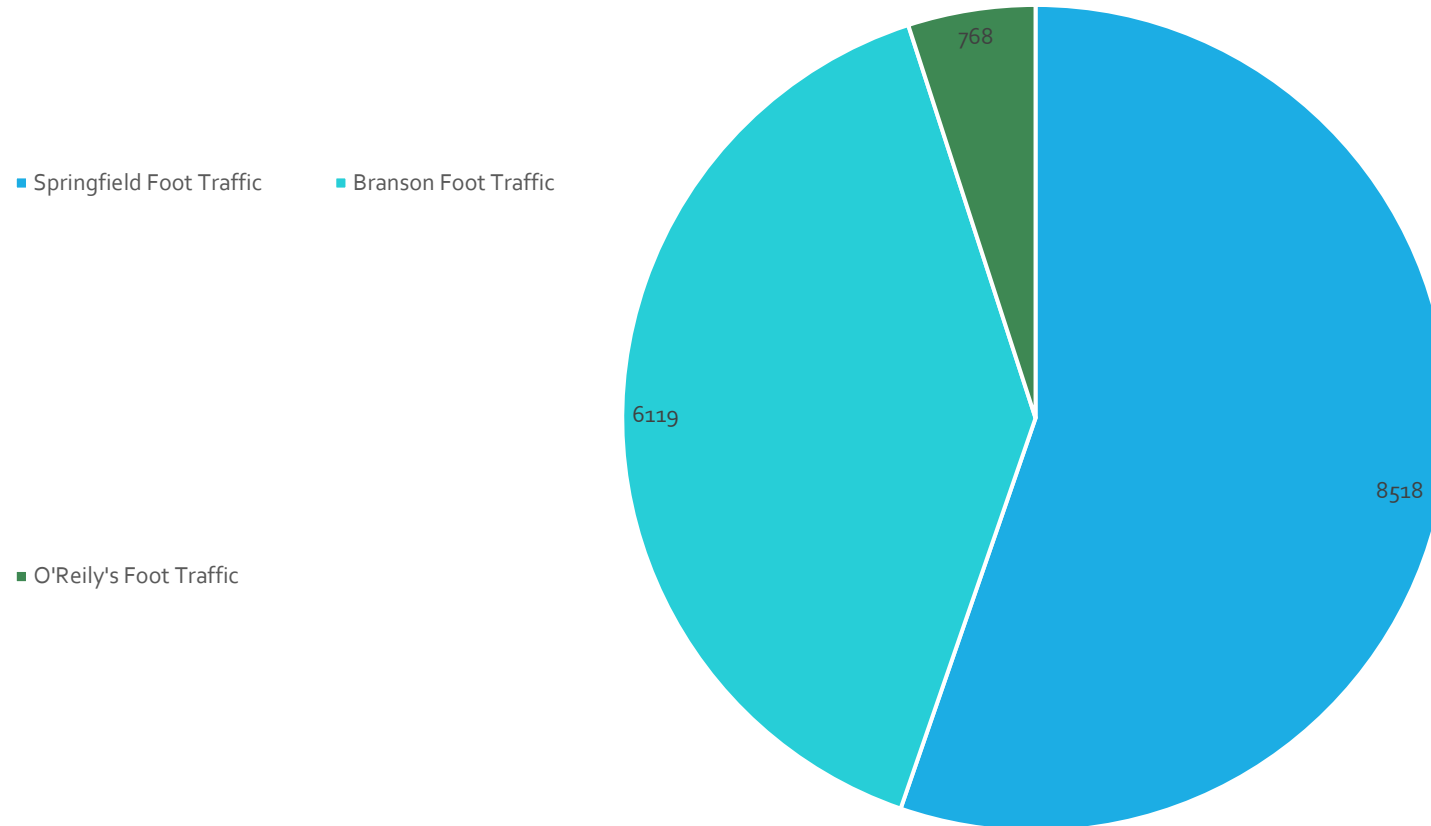
- Working with individuals on their barriers
- Consistent contact and follow-up

Visits to the Job Center

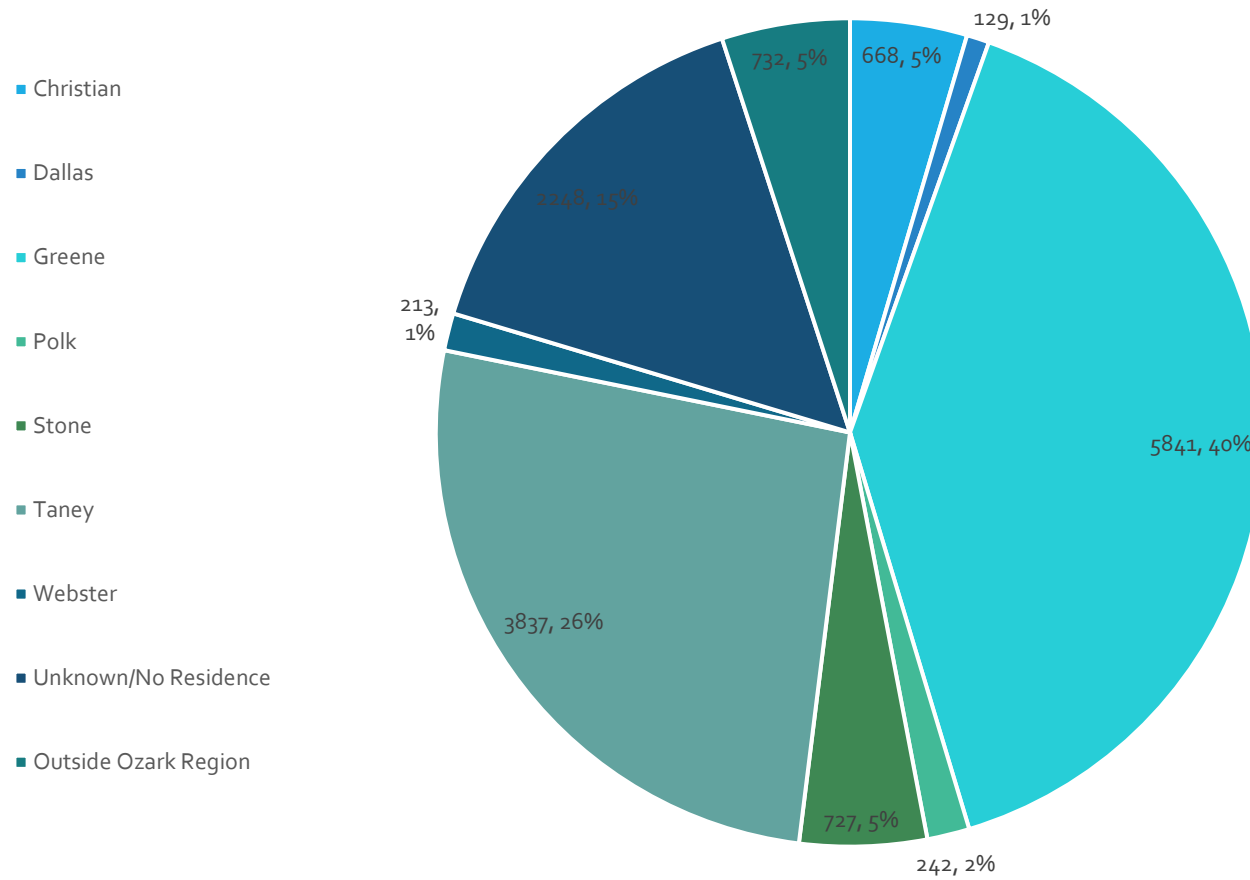
July 1 – June 30, 2025

- 8,518 have been assisted by staff in Springfield
- 6,119 have been assisted by staff in Branson
- 768 Visitors were recorded for the O'Reilly's Center for Hope
- Total of 15,405

Foot Traffic

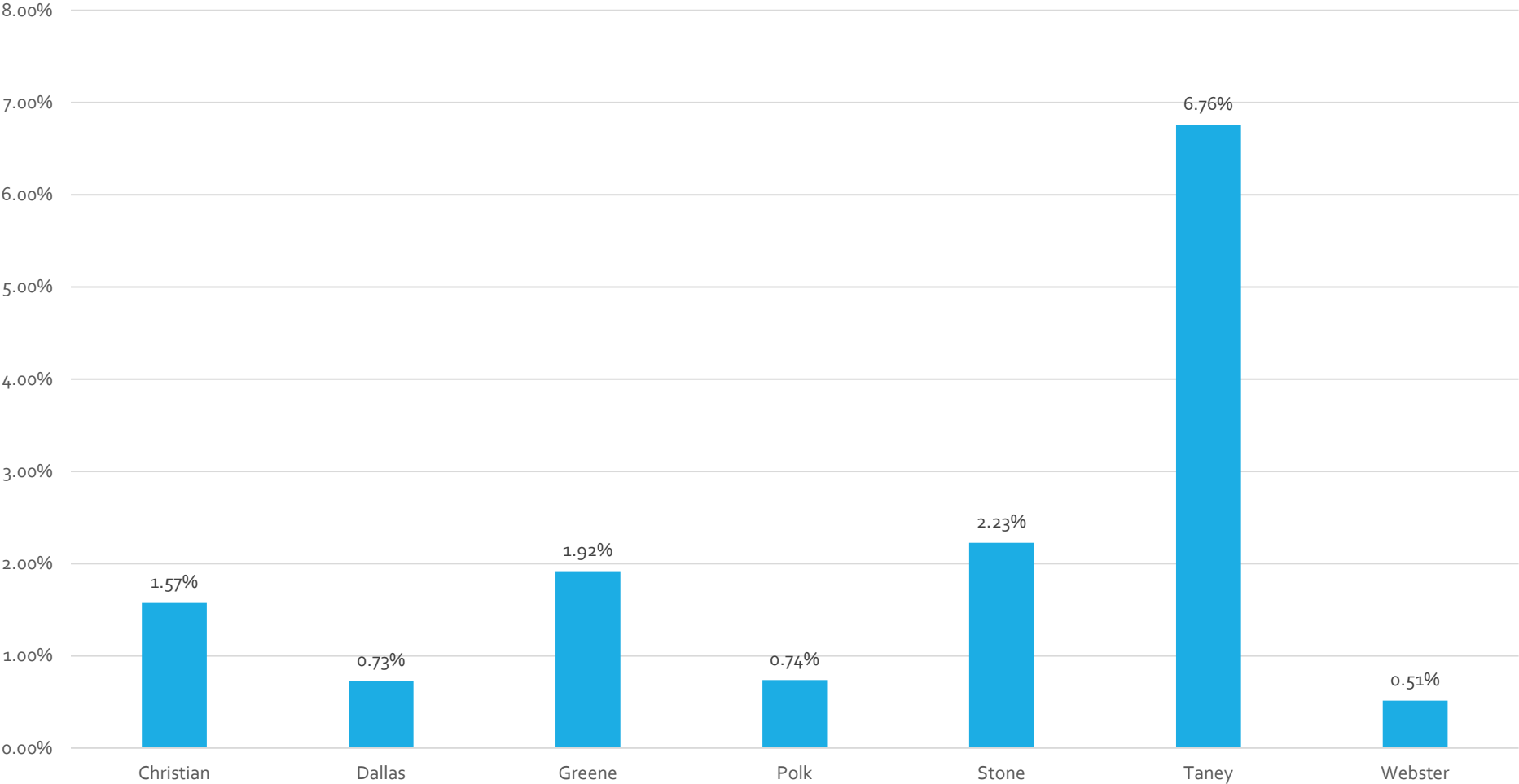


Foot Traffic per County



Counties Total	
Christian	668
Dallas	129
Greene	5841
Polk	242
Stone	727
Taney	3837
Webster	213
Unknown/No Residence	2248
Outside Ozark Region	732

% of Total Foot Traffic per Ozark Region County Population



County Populations

County	County Population	County Foot Traffic	% of Pop.
Christian	42422	668	1.57%
Dallas	17768	129	0.73%
Greene	304611	5841	1.92%
Polk	32780	242	0.74%
Stone	32658	727	2.23%
Taney	56775	3837	6.76%
Webster	41472	213	0.51%

Scope of Work

A review of the fourth quarter of 2024-2025 was conducted for the period of April 2025 through June 2025. There were eleven new enrollments in Quarter 4. The State MOJOBS database system was used, which also contained uploaded documentation.

Results

The following information was determined:

Eligibility	
Wagner-Peyser Application	11 of 11 had a WP application
SS #	11 of 11
Citizenship	11 of 11
Age/Date	11 of 11
Selective Service	The seven eligible participants had the selective service registration. One was missing date/info. entered
EO Compliant & Grievance	11 of 11
Income/Family Size	0
In School Met	3 of 3
Out of School Met	8 of 8
Employment Plan	
Objective Assessment	11 of 11
Basic Skills Tested	11 of 11
Basic Skills Deficient	1
Occupational Skills	11 of 11
Prior Work Experience	11 of 11
Employability	11 of 11
Interests	11 of 11
Aptitudes	11 of 11
Supportive Service Needs	11 of 11
Developmental Needs	11 of 11
ISS Completed	11 of 11
Career pathway	11 of 11
Barriers addressed	11 of 11
Appropriate Casenote	11 of 11
Youth progress noted	1 No, 7 too early
Services Provided	
400 Summer Youth Employment	0
401 Education For Workplace Preparation	0
406 Tutoring	0
408 Internship-Unpaid	0
409 Job Shadowing	0



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Overall Review WIOA Youth Program Program Year 2024-2025

Ozark Region

410 Leadership	0
411 Adult Mentoring	0
415 Alternative Secondary School	0
416 Occupational Skills Training	0
417 Comprehensive Guidance	0
418 Adult Education	0
420 Scholars	0
421 Career Awareness/Exploration	0
425 Work Experience	6
426 Work Experience Unpaid	0
427 Internship Paid	0
428 OJT	0
431 Prepare Post-secondary	0
433 Pre-Apprenticeship	0
434 Financial Literacy	2
435 Entrepreneurial Skills	0
436 Labor market information	11
480-486 Supportive Services	1
Incentive	0
Incentive according to policy	N/A
Follow Up Services	0
Service closed appropriately	All
Services not supposed to be posted	0
Corresponding casenotes	1 No
Services provided not posted	0
Work Experience	
Work Experience	6
Detailed Plan	6 of 6
Complaint and Grievance	3 of 6
Occupational component	6 of 6
Academic Goal	6 of 6
Supportive Services	
In allowable activity	1 of 1
Reasonable and necessary	1 of 1
Unable to obtain through other programs	1 of 1
Documented under activities	1 of 1
Case noted	1 of 1
Follow-local plan	1 of 1
Performance Review	
MSG	NA
Attainment of certificate Credential Tab	NA
In File?	NA
Follow-up provided	NA

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Notes:

- Delay on uploading documents
- Not describing how activities were provided
- No start or end date on training plan
- Late Notes
- Needed more on skill gap (Note: this is no longer required)
- Employment history not entered
- Missing opening activity

Observations/Areas of Concern

There continues to be a delay in uploading documents by extended periods of time. This impacts reviews. Late notes continue. Several missing referrals were noted.

Performance

At the time of the preparation of this report, Quarter4 performance reflected that all measures are being exceeded with the exception of Skill Gains, which was at 78.29% of the goal. Rosters were provided and given to staff to seek measurable skill gains.

Summary

The Compliance Coordinator met one-on-one with staff to review individual monitoring sheets. Staff members were provided a copy and given a deadline for correcting any errors. Errors were corrected.

It continues to be a recommendation that the elements be reviewed to determine if other elements are actually being utilized.

Completed July 3, 2025

Karen Dowdy, Compliance Coordinator