



Executive Committee

Date: Wednesday, April 20, 2022

Time: 8:30 a.m.

Executive Committee Members and any interested parties may access the Executive Committee meeting via videoconference and can join by visiting:

<https://us02web.zoom.us/j/83124074997?pwd=UlQ5MUZTUVP6cm1Vc2U0Rm1XTep5UT09>

Meeting ID: 831 2407 4997

Passcode: 853412

AGENDA

- I. Call to Order** Susan Johanson, Chair
- II. Roll Call** Haley Jones-Sides
- III. Review, Discussion, & Possible Action**
 - Update on Incorporating Non-profit Corporation
 - Board Composition.....(*possible action*)
 - Officers for Corporation(*possible action*)
 - Form of Bylaws and Included Topics.....(*possible action*)
 - Conflicts of Interest policy and any other desired policies(*possible action*)
 - Financial status and administrative grant funds(*possible action*)
 - Organizational Structure.....(*possible action*)
 - Executive Director Job Description(*possible action*)
 - Details for Business Operations(*possible action*)
(Fiscal Year, Principal Office, Registered Agent, Bank, Government Contact, Contracting Authority, and related business creation topics).
 - Funding of Executive Director Position(*possible action*)
- IV. Adjournment**

Next meeting: May 24, 2022

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