CITY of SPRINGFIELD

POLICE AND FIRE RETIREMENT SYSTEM OF SPRINGFIELD, MO
840 Boonville
Springfield, Missouri 65801
(417) 839-7559

Minutes
January 8, 2015

1. Call to Order

Hartman called the meeting to order at 8:35 a.m. Minutes taken by White.

Attendance

Members	Representation	Present	Absent
Josh Hartman	President	X	
Charlie Cowherd	Citizen	X	
Paul Carroll	Citizen	X	
James Gillette	Citizen	X	
Marilyn Hill	Citizen	X	
Ron Hoffman	Retiree		X
Tony Kelley	Fire	X	
Gus Krafve	Citizen	X	
Chris McPhail	Police	X	
Ed Cantrell (NV)	Retiree		X
Adam Carter (NV)	Fire	X	
Grant Dorrell (NV)	Police	X	
Mary Mannix-Decker (NV)	Finance	X	
Cindy Rushefsky (NV)	City Council Liaison	X	
Dan Wichmer (NV)	Law	X	
Janell Manley (NV)	Administrative Director	X	
Nikki White (NV)	Secretary	X	

NV = Non-voting

Hartman welcomed Chris McPhail who is the new voting police member.

2. Approval Meeting Minutes – December 11, 2014 (open session)

Cowherd made a motion to approve the December 11, 2014 minutes as presented; 2nd by Krafve. Vote all: Yes.

3. Approval of Financial Statement Ending November 30, 2014

- The cash balance at the end of November was $11,072,320.

- The State Street S&P 500 Flagship NL Fund increased by $1,261,646. The return was 2.71% compared to the benchmark of 2.69%.
- The State Street Russell 2000 NL Fund increased by $22,378. The return was 0.11% compared to the benchmark of 0.09%.
- Pictet increased by $106,194. The return was 0.30% compared to the index return of 1.36%.
- Wells Fargo had a decrease of ($236,137). The return was -0.96% compared to the benchmark of -1.06%.
- Galliard increased $242,548. The return was 0.58% compared to the benchmark of 0.56%.
- The US Tips NL Fund increased by $34,460. The return was 0.25% compared to the benchmark of 0.26%.
- Brandywine had a decrease of ($197,421). The fund returned -0.54% compared to the index return of -1.18%.
- Pyramis had a decrease of ($109,488). The return was -1.02% compared to the index at -0.39%.
- The State Street Commodities NL Fund decreased by ($605,618). The return was -4.04% compared to the benchmark of -4.07%.
- Blackstone had an increase of $130,863. The fund returned 0.93% compared to the index return of 0.81%.
- Entrust had an increase of $128,467. The return was 1.20% compared to the index return of 0.81%.
- Employee contributions for the month totaled $226,669 and employer contributions totaled $542,270. Sales tax contributions for the month totaled $2,102,826.
- Gain/Loss in market value, including managers' fees was $693,906 for the month. Total additions were $3,573,193.
- Benefit payments totaled $1,720,824. Return of contributions totaled $125,448. Administrative expenses totaled $22,157. Net increase to the Plan was $1,704,764.
- Total Net Assets at the end of November were $304,868,611.

Carroll made a motion to approve the financial statement ending November 30, 2014; 2nd by Cowherd. Vote all: Yes.

4. Review of Calculations

Final Check – Surviving Spouse

Name	Monthly Pension Amount	Final Check Amount
Fern Cole	$1,425.77	$1,011.84

Cowherd made a motion to accept the final check calculation presented above; 2nd by Kelley. Vote all: Yes.

5. Review of Retirement Applications

Retiree's Name	Application Type	Application Date	Department
Thomas Luellen	Disability	12/16/2014	Police

Cowherd made a motion to accept the disability application for Thomas Luellen above; 2nd by Kelley. Vote all: Yes.

6. Administrative Director's Report

There has been discussion about whether the Board needed to do an RFP for the investment consultant. However, Manley checked and the Board can renew for one more year with Segal Rogerscasey.

Manley also reported that it has been quite some time since an RFP has been done for the actuary. She said it might be appropriate to consider doing one.

Kelley made a motion that the Board conducts an RFP for the actuary; 2nd by Cowherd. Vote all: Yes.

7. Legal Representation

Manley stated that there has been quite a bit of discussion about having legal representation present at the meetings as the Code currently requires. Wichmer explained that a few years ago that there was a great deal of discussion with Council and the association's legal representatives regarding conflict of interest with the City Attorney's Office representing both Council and the Pension Fund especially in the area of funding for the Plan. It was determined that Wichmer could advise the Board in the area of disabilities and ordinances. Wichmer said he's not the one raising the conflict, it's the beneficiaries. Sheppard added that the Plan would most likely not be reimbursed by the City for him to attend the meetings unless conflict is waived. Sheppard said he would be happy to visit with Tobben to get a better understanding of the beneficiaries' comfort level of Wichmer representing the Board on particular issues. Wichmer agreed that the issue should be revisited with Tobben. Rushefsky said that the Board needs to have a very clear understanding of what the beneficiaries consider a conflict.

It was determined that Sheppard will send a letter the Tobben to obtain a clearer understanding of the beneficiaries concerns regarding conflict of interest with Wichmer advising the Board. Cowherd said that he would like to see Wichmer here as much as he is comfortable. Rushefsky added that if Wichmer is unavailable she would like to see another member of Wichmer's staff at the meetings.

8. Legal Matters – Closed Session, pursuant to Section 610.021, RSMo.

Hartman made a motion to move to closed session at 9:16 a.m. pursuant to Section 610.021(1, 3, 13, 14) RSMo.; 2nd by Kelley. Vote all: Yes. Open session resumed at 9:29 a.m.

9. Adjournment

Carroll made a motion to adjourn the meeting; 2nd by Hill. The meeting adjourned at 9:30 a.m. on January 8, 2015.

 01/08/15 Secretary Signature: Nikki White