Mayor's Commission on Human Rights and Community Relations

November 15, 2017

The Mayor's Commission on Human Rights and Community Relations met in regular session November 15, 2017 in the Busch Building First Floor Conference Room. The meeting was called to order by Commissioner Todd Thomas.

Present Carlye Wannemacher, Pamela Hernandez, Bob Roberts, Brittany O'Brien, Heather Hardinger and Todd Thomas.

Absent Angela Myers, Larry Dinges and Christina Ryder

Staff Bob Atchley, Planning and Development; Nicholas Woodman, Law; Dawne Gardner, Public Works and Lisa Gateley, Planning and Development

Guests: Tim Havens

Approval of Minutes Bob Roberts moved to approve the minutes from the October 11, 2017 meeting. Pamela Hernandez seconded the motion and the minutes were approved unanimously. Brittany O'Brien moved to approve the minutes from the October 18, 2017 meeting. Heather Hardinger seconded the motion and the minutes were approved unanimously.

PUBLIC COMMENT

Public Comment Mr. Tim Havens addressed the Mayor's Commission on Human Rights and Community Relations. He asked if there will be further discussion on the items on the approved minutes from the prior meeting. Todd Thomas advised that in order to discuss further it will need to be listed on the agenda but they are currently focusing their efforts on some other items at this time. Mr. Havens expressed concern about the bus station closing the public restrooms prior to the bus station closing and some riders unable to use the facilities. Members of the Commission advised that the Mayor's Commission on Human Rights and Community Relations may not be the best platform for that problem. Mr. Havens also discussed the City Council meetings and how it seems unfair that some people are given more time than the five allotted minutes to speak. Todd Thomas advised that he was not speaking on behalf of the Mayor's Commission on Human Rights and Community Relations at the City Council meeting. Mr. Havens requested that he would like the City of Springfield to take a stand on Senate Bill 43. Todd Thomas advised that he cannot state on behalf of the City of Springfield in regards to this.

Todd Thomas declared the public comment period closed.

The following was discussed under Unfinished Business

Strategic Plan Todd Thomas advised that he has called the Missouri Commission on Human Rights and is waiting for a return call, but would like to schedule a meeting for early 2018 for training. HUD has free forms that they can request be sent to them free of charge, and they may review at HUD.gov. Carlye Wannemacher passed out an updated version with

graphics of the Strategic Plan and discussion of who if anyone would need to approve the draft before they could move forward with it. Bob Roberts moved to approve the Strategic Plan. Pamela Hernandez seconded the motion and the Strategic Plan was approved unanimously. Todd Thomas mentioned that he would like the Strategic Plan placed at every Mayor's Commission on Human Rights Meeting.

Outreach Brochure

The final draft of the Outreach Brochure was continued to the December 2017 meeting to review a clean finalized version.

The following was discussed under New Business

ADA Transition Plan

Dawne Gardner of Public Works provided overview of their plan for the ADA Transition Plan and what it will entail to bring it current. Dawne Gardner asked the Mayor's Commission on Human Rights and Community Relations if they would be interested in assisting with gathering information. Members of the commission advised they are happy to be involved but are interested in more information as to what they will need to do in order to help. Dawne Gardner advised that there is a quarterly ADA Transition Plan meeting and she would include them on the invite and provide meeting details so that they will be able to possibility attend.

HUD Assessment of Fair Housing (AFH)

Bob Atchley of Planning and Development provided overview of the HUD funding that the Planning and Development Department receives annually for CDBG funds as well as HOME funds to predominately to assist low and moderate income persons. HUD has a new rule for the Annual Action Plan (annual application to HUD) that requires the City of Springfield to put together a new Assessment of Fair Housing before the next five-year plan may be submitted. Assessments of Fair Housing must show that public collaboration is involved. Bob Atchley advised the Mayor's Commission on Human Rights and Community Relations (MCHRCR) that the City of Springfield's HUD representative would like for the MCHRCR to be involved in this process which could include public hearings and questionnaires. The members of the MCHRCR would like to be involved but are interested in more information as to what they will need to do in order to help. They discussed setting up a public listening session to include this topic as well as the ADA Transition Plan topic.

Preplanning for 2018

Discussion of Unconscious Bias Training and if officer(s) from Springfield Police Department may be interested in attending and possible sponsorship for an officer to attend. Determined that more information is needed about the current training received and if they have an interest in this one. Pamela Hernandez is going to reach out to Cora Scott, Public Information Office to get more information about current training.
Brittany O'Brien suggested that discussion for system handling of legislative issues in a timely manner be added to the overall agenda for 2018.
Discussion among members about creating a schedule for the year to present to the Mayor in a conversation and then to City Council at a Council Lunch as well as plan to try to present to City Council 3-4 times annually to let them know what the commission is working on.
Discussion of creating a schedule of listening sessions and coffee with commissioners or possibly online information.
Pamela Hernandez requested discussion of a communication plan be added to the December 2017 agenda.

Sponsorship Opportunities for

Discussion on MLK walk as well as 21st Annual Springfield Multicultural Festival on January 15, 2018. In the past the MCHRCR has provided donuts and coffee to the

2018	attendees of the MLK walk as well as sponsorship of a table at the Multicultural Festival. Carlye Wannemacher will check into donations for the coffee and donuts for the walk. Todd Thomas suggested that if they sponsor a booth that it be on the first or second level. Bob Roberts moved to sponsor a booth at the Multicultural Festival on January 15, 2018 in an amount to not exceed $250. The motion was seconded by Heather Hardinger and was approved unanimously. Pride Festival was the same day last year. Invitation was provided to members of the Mayor's Commission on Human Rights and Community Relations for SCIL's 2017 Annual Meeting Luncheon. Pamela Hernandez requested discussion of events for 2018 be added to the December 2017 agenda. Pamela Hernandez requested discussion of City Council Meeting Guidelines be added to the December 2017 agenda.
Adjourn	With no further business, the meeting adjourned at approximately 7:20 PM.

Prepared by Lisa Gateley

Todd Thomas, Chair

The minutes of this meeting were approved at the February 21, 2018 meeting.