

Citizens Advisory Committee for Community Development
July 27, 2021
Busch Municipal Building – Councilman Denny Wayne Conference
Room (4th Floor)
6:00 P.M.

Members Present	Trish Hubbell, Kate Stockton, David Carr, Brandy Martin, Abigail Rea, and Beth Nichols
Absent	Alex Sheppard and Shawna Batty
Staff	Bob Atchley, Senior Planner, Planning and Development; Judy White, Executive Secretary, Planning and Development; Jill Burris, Assistant City Attorney, Law Department
Citizen	
Attendance	Trish Hubbell called the meeting to order at approximately 6:01 p.m. Attendance was taken by Ms. White.
Welcome and Introductions	Welcome by Ms. Hubbell
Approval of Minutes	The Committee reviewed the following draft meeting minutes: May 25, 2021 - CACCD Meeting Brandy Martin moved to approve the minutes of the May 25, 2021 – CACCD Meeting. Kate Stockton seconded the motion. Motion passed.
Continued Discussion of Proposed Revisions to City Council Resolution 8720, CACCD Bylaws, and Citizen Participation Plan	Ms. Hubbell stated that everything was forwarded to Councilman Hosmer and she will be following up on Friday, July 30 th . In 2018, the Committee was told they needed to update the CACCD Bylaws to match the City Council Resolution (Resolution 8720). If they can't change the resolution as desired, their Bylaws must align to the current Resolution. The Committee looked over bylaws and agreed upon it as it matches HUD verbiage. Jill will review the Missouri State Statutes and give feedback to Trish before the next CACCD meeting on August 24, 2021.
New Business	City Application to the Missouri Department of Economic Development for CARES Act Community Development Block Grant (CDBG-CV) funds Mr. Atchley explained that the City is applying for a competitive grant and it isn't a sure thing but will apply for the full, maximum \$2 million. There were three rounds of CDBG funding, of which Springfield received funding the 1 st and 3 rd round. All three rounds of funding were provided by HUD to the State of Missouri. The State wished to be the last source of funding. The Missouri Department of Economic Development (DED) has made the 2nd round of funding eligible to entitlement communities. The DED is accepting applications in the following categories: Community Facilities, General Infrastructure, Economic Development, Planning, and Public Services. The staff felt strongly that they wished to focus the funding

towards assisting the homeless community. This will allow the City to apply for two different funding categories – Community Facilities, which could potentially go toward a transitional housing facility or facilities, and Public Services which would go to homeless services. A request for input was sent out in the local newspaper, the City’s website, and via social media. Quite a bit of feedback has been received which has mostly been positive. The negative feedback has been primarily consistent with concerns that helping the homeless could potentially attract more homeless to this area. This will be one single reading at City Council, in which the staff will seek Council authorization to apply to the DED for this funding source. The staff is hopeful that the majority of the funding will be provided for a new Community Facility. This is an application process, where the City will be required to submit reimbursement requests.

Applications are approved on a rolling basis until such time that the funds run out, therefore, the staff s wishing to apply as soon as possible. The staff hopes to submit the application by late August or early September.

The City has also applied for another competitive grant for the 5th time for the Youth Homelessness Demonstration Program (YHDP) through HUD. YHDP has a minimum award of \$1 million and a maximum award of \$15 million. In all of the previous rounds HUD has awarded funding to a cumulative total of either 42 or 43 communities but this year the guidance indicates that HUD will approved approximately 50 applications, with the two fiscal years of funding. If selected for funding, the City and the Ozarks Alliance to End Homelessness will have to formulate a plan for eliminating youth homelessness. Mr. Atchley explained that HUD considers youth to be individuals up to age 24. Over a two-year period, the amount of the award would be expended, which on average is approximately \$3 million.

Mr. Atchley also explained what an entitlement community is. He indicated that HUD has a specific formula consisting of a number of factors such as a community’s population and poverty rate to determine the level of annual allocations. These factors determine whether or not a community is entitled to the funding. Every five years the City is required to submit a Consolidated Plan to HUD, with an Annual Action Plan being submitted each of the 5 years. The Annual Action Plan also serves as the City’s application to HUD each year. There is a lot of competition amongst all the entitlement communities and so there isn’t any guarantee of receiving funding for the City’s YHDP application. Kate mentioned that we have some responsibility to the homeless as a hub community since resources here outnumber those of smaller surrounding communities.

If awarded, the City and the Ozarks Alliance to End Homelessness would develop a two-year plan, with six to nine months to develop said a plan. The remainder of the 2-year period would be spent executing that plan. Awards should be forthcoming within a few months.

Public Comments None

Next Meeting CACCD Meeting – August 24, 2021, 6:00 p.m. – Busch Municipal Building – 2nd Floor, West Conference Room

Adjournment Ms. Hubbell thanked everyone for their meeting attendance.

There being no further business, the meeting adjourned at approximately 6:55 p.m. with a motion from Ms. Martin and Mr. Carr seconding the motion. The motion was approved.

Trish Hubbell, Chair

