

Citizens Advisory Committee for Community Development
May 25, 2021
Held Virtually via Zoom Technology
6:00 P.M.

Members Present	Trish Hubbell, David Carr, Brandy McShane, Alex Sheppard, Beth Nichols, Abby Rea (arrived at 6:12 p.m.), Kate Stockton (arrived at 6:17 p.m.)
Absent	Shawna Batty
Staff	Bob Atchley, Senior Planner, Planning and Development; Bob Jones, Grants Administrator, Planning and Development; Judy White, Executive Secretary, Planning and Development; Lisa Gateley, Loan Technician, Planning and Development; Glenda Troop, Accounting Technician, Planning and Development; Jill Burris, Assistant City Attorney, Law Department; Councilman Hosmer
Citizen	Linda Simpkins
Attendance	Trish Hubbell called the meeting to order at approximately 6:02 p.m. Attendance was taken by Ms. White.
Welcome and Introductions	Welcome by Ms. Hubbell
Approval of Minutes	The Committee reviewed the following draft meeting minutes: March 23, 2021 - CACCD Meeting Alex Sheppard moved to approve the minutes of the March 23, 2021 – CACCD Meeting. Brandy McShane seconded the motion. Motion passed. April 27, 2021 - CACCD Meeting Trish Hubbell moved to approve the minutes of the April 27, 2021 – CACCD Meeting. Alex Sheppard seconded the motion. Motion passed.
Continued Discussion of Proposed Revisions to City Council Resolution 8720, CACCD Bylaws, and Citizen Participation Plan	Ms. Hubbell gave a presentation of their operational documents that the committee has been working on. Citizen Participation Plan – As a group, the committee decided upon changing the paragraphs to show that they would like to be included and participate in the assessment and recommendation of the CDBG grants. Currently they are provided information on funding and allowed to give feedback and would like to be more engaged in the process. The draft was sent to City staff on April 27, 2021 and was to be submitted to HUD for comment and critique. Mr. Jones stated that it has not been submitted to HUD as they would be submitting the whole plan. The timeline would include taking this to City Council for review and approval, and then sending this to HUD for them to review and approve. The Resolution – The committee is currently governed under Resolution 8720. From 1996 to 1999, they were able to make recommendations regarding CDBG funds directly to Council. In 1999, Resolution 8720 came into place, which limited those powers in order to prevent conflict of interest between CACCD members and the review of the applications. They would like to go back to the 1996 position, to participate more in the assessment of the applications and

bringing their points forward. Currently, the explanation needs to be provided to the City Attorney, which is where Councilman Hosmer's sponsorship comes in.

The committee doesn't feel that the Junior League should have an opinion currently as they already have their own non-profit organization. It is also believed that an organization should not have more input in the application process than the committee does. A hearing process has been discussed as well for challenges to applicant merits. The next step is to secure a Council member's sponsorship. Ms. Stockton pointed out that in the past there have been members come and go quickly and these changes to the resolution might help with retention. Mr. Hosmer stated that he is supportive and would be happy to sponsor the change but would need the general information sent to him. Volunteers are counted on to make recommendations and believes that it's good to have different opinions.

Ms. McShane moved to secure the sponsorship of Councilman Hosmer. Ms. Stockton seconded the motion. Motion passed.

Ms. Hubbell will draft information and email it to Councilman Hosmer.

Bylaws will be revised whether or not the Resolution passes. The revision is based on former resolutions in 1996.

Mr. Atchley suggested this coming before a Council Lunch prior to bringing it to Council. Ms. Hubbell stated that getting Councilman Hosmer's sponsorship was done instead of Council Lunch.

It is hoped that the recommendations from the committee would alter the scoring system. Mr. Jones is concerned that putting in opinions and anecdotal information would go back to a system that might be more disputed than what they currently have. Ms. Hubbell said if there is a continuation of reaching out to agencies outside of the CACCD and City Staff, they request that it is documented, and all agencies are asked the same questions. They are wanting a standardized process.

Mr. Jones pointed out that if the committee is scoring proposals, it might require it to be advertised as a public meeting because if three or more members get together, it would fall under requiring a public hearing. Whereas City staff doesn't fall under the same restriction. There are concerns about confidential information being public and they need to be cautious on the changes being made. Ms. Burris will look at what would be a matter of public record but agrees there is concern there. Ms. Hubbell said they would like to work with the City staff and have a better voice in order to get things done.

Public Comments None

New Business The next CACCD Meeting will be held in person in the 2 West Conference Room at the Busch Building.

The sponsored Cardinals Baseball Game for the CACCD will be on June 6th. If attending, an email confirmation will need to be sent to Mr. Atchley that way they have a head count and are able to make necessary arrangements.

Ms. McShane thanked Linda Simpkins for her attendance as she values the way she collects information and gets it out to the public.

Next Meeting CACCD Meeting – June 22, 2021, 6:00 p.m. – Busch Municipal Building – 2nd Floor, West Conference Room

Adjournment Ms. Hubbell thanked everyone for their meeting attendance.

There being no further business, the meeting adjourned at approximately 6:42 p.m. with a motion from Ms. McShane and Mr. Carr seconding the motion. The motion was approved.

Trish Hubbell, Chair