

Citizens Advisory Committee for Community Development
October 27, 2020
Held Virtually via Zoom Technology
6:00 P.M.

Members Present	David Carr, Brandy McShane, Alexandra Sheppard, Kate Stockton, Lindsay Taggard
Absent	Angela Dowler-Pryor, Trish Hubbell
Staff	Bob Atchley, Senior Planner, Planning and Development; Bob Jones, Grants Administrator, Planning and Development; Judy White, Department Secretary, Planning and Development; Wanda Young, Graphic Production Assistant, Planning and Development; Kyle Tolbert, Assistant City Attorney, Law Department
Others Present	Jane Ford
Attendance	Alexandra Sheppard called the meeting to order at approximately 6:08 p.m. Attendance was taken by Ms. White.
Welcome and Introductions	Welcome by Ms. Sheppard
Approval of Minutes	The Committee review the following draft meeting minutes: September 24, 2020 - CACCD Meeting David Carr moved to approve the minutes of the July 23, 2020 CACCD meeting. Kate Stockton seconded the motion.
Review of CDBG-CV (CARES Act) Funding Round Allocations	Mr. Jones shared an update on the CARES Act expenses and as the end of October, approximately 31% of the funds have been expended, with Catholic Charities having used up their funds. The amount of help per household is averaging approximately \$1,400 for rental assistance. The public service agencies have expended 46% of their funds. Round 3 funding is \$1.1 million that was allocated and is in the process of being reviewed in the planning stages. The next steps of this requires a process of needs assessment and public input. This will possibly consist of asking various non-profit agencies how they identify needs, how funds are used, and address the duplication of benefits. An analysis will follow which will include a selection of proposals that will be funded, then will have a public review, followed by going to City Council to request the grant funds, and then send it into HUD. It was advised to be cautious of the duplication of funds between agencies as there are 8 Federal Agencies that have CARES Act funds that could come into Springfield, along with 3 agencies from the State of MO and Greene County funds as well. The timeline of the Annual Action Plan, with funding beginning next July, as well as the CAPER Report that is prepared and sent to HUD before the end of the year, was sent to the Committee members by Mr. Atchley. This information requires public review as well, so Mr. Jones suggested to look over the timeline information and save the CACCD meeting dates. The tier one environmental review that is done before HUD funds can be spent was briefly discussed as well.

Discussion and Study of Citizen Advisory Committee Practices and Procedures in other HUD Entitlement Communities

Ms. Stockton is still in the researching process and discussed some of her findings thus far. She spoke with someone in Macon, GA which has a population of 153,000 with 44% poverty rate. They have a committee similar to the City of Springfield's CACCD in which the committee can make recommendations, but the City makes the final decisions. Browsing on the HUD Exchange site, Ms. Stockton found a few other cities that seem to indicate best practices. She spoke with a person in Corona, CA which seemed receptive, but is waiting for a call back from the point of contact. Messages were left with the other two cities she found with similar demographics. There was some clarification and discussion regarding the requirements of the Citizen Participation Plan.

New Business

The homeless population and the lack of access to the warming shelters was discussed. Mr. Jones pointed out that the biggest need of the overnight shelters is a shortage of volunteers due to COVID. Mr. Atchley gave contact information for overnight shelter volunteers as well. He stated that there are only two warming shelters currently, with the possibility of 4 other churches that might be willing to open their doors as well. The Fire Department, Health Department, and Building Development Services must inspect these churches before they are able to open as a crisis overnight warming shelter. The Community Partnership of the Ozarks have utilized some of the City's CARES Act funding and some of Greene County's funding specifically for hotel sheltering. Mr. Atchley stated that CPO's website shows the specific volunteer needs and suggested the members share this information in order to help meet those needs.

Public Comments

Ms. Ford gave her compliments to the group on their discussions as well as her appreciation to what they are doing.

Next Meeting

CACCD Meeting – November 24, 2020, 6:00 p.m. Virtually via Zoom Technology

Adjournment

Ms. Sheppard thanked everyone for their meeting attendance.

There being no further business, the meeting adjourned at approximately 6:52 p.m. with David Carr motioning, and Brandy McShane seconding the motion.

Prepared by Rhonda Moore

Trish Hubbell, Chair

The meeting minutes of the October 27, 2020 meeting of the Citizens' Advisory Committee for the Community Development were approved at the November 24, 2020 meeting of the Citizens' Advisory Committee for Community Development.