

Citizens Advisory Committee for Community Development
Tuesday, November 26, 2019
Busch Building – 2 West Conference Room
6:00 P.M.

Members Present	Angela Dowler-Pryor, Trish Hubbell, Kate Stockton, David Carr, Brandy McShane, Alex Sheppard, and Lindsey Taggart
Absent	Delilah Walls and Erin Gray
Staff	Bob Atchley, Senior Planner, Planning and Development; Glenda Troop, Accounting Technician, Planning and Development; Monica Meador, Financial Analyst, Planning and Development; and Renee Crouch, Accounting Clerk I, Planning and Development.
Others Present	None
Attendance	Angela Dowler Pryor called the meeting to order at approximately 6:02 p.m. in the 2 nd Floor West Conference Room of the Busch Municipal Building. Attendance was taken by Mr. Atchley.
Welcome and Introductions	Welcome by Ms. Dowler-Pryor, and introductions made.
Approval of Minutes	The Committee reviewed the following draft meeting minutes: October 22, 2019 – CACCD Meeting Trish Hubbell moved to approve the minutes of the October 22, 2019 CACCD meeting. Kate Stockton seconded the motion. The motion was approved by a unanimous vote: Ayes: Angela Dowler-Pryor, Trish Hubbell, Kate Stockton, David Carr, Brandy McShane, Alex Sheppard, and Lindsey Taggart. Nays: None. Abstain: None. Absent: Delilah Walls and Erin Gray.
CDBG Technical Assistance Training	Mr. Atchley addressed the group regarding the CBDG Technical Assistance Training which assists applicants in completing the proposal forms. To date, 30 application packets have been put out, which includes 4 packets that are part of the HELP Program. Discussion of CBDG Program allocation process and timeline per the packets that the attendees were given showing the timetable of events this year. Mr. Atchley advised that any proposed amendments to the Consolidated Plan will take effect in year 2021. Ms. Meadows provided details on the scope of HUD criteria and local objectives, evaluations, CBDG Grant application instructions, as well as common occurrence errors. Budget and use of funds were addressed, and it was stated that based upon the amount of funds available, each individual project grant will be limited to a maximum of \$24,900. Mr. Atchley mentioned the applicants have an absolute due date of December 6, 2019.
Public Comments	None
New Business	None
Next Meeting	Joint City Council/CACCD Meeting – January, 7, 2020 6:00 p.m. Busch Municipal Building – 2 nd Floor West Conference Room

Adjournment

Ms. Dowler-Pryor thanked everyone for their meeting attendance.

There being no further business, the meeting adjourned at approximately 7:22 p.m.

Prepared by Rhonda
Moore

Delilah Walls, Chair