

Citizens Advisory Committee for Community Development
Tuesday, June 25, 2019
Busch Building – 2 West Conference Room
6:00 P.M.

Members Present	Delilah Walls, Chair; Kate Stockton; Johnathan Saunders; Christina Dicken and Brandy McShane
Absent	Angela Dowler-Pryor, Erin Gray, David Carr and Trish Hubbell
Staff	Bob Atchley, Senior Planner, Planning and Development; Brendan Griesemer, Assistant Director, Planning and Development and Lisa Gateley, Administrative Assistant, Planning and Development
Others Present	Linda Simkins
Attendance	Delilah Walls, Chair called the meeting to order at approximately 6:03 p.m. in the 2 nd Floor West Conference Room of the Busch Municipal Building. Attendance was taken.
Welcome and Introductions	Welcome by Ms. Walls, Chair.
Approval of Minutes	The Committee reviewed the following draft meeting minutes: April 23, 2019 – CACCD Meeting Johnathan Saunders moved to approve the minutes of the April 23, 2019 CACCD meeting. Brandy McShane seconded the motion. Ms. Walls had to leave the meeting momentarily, the vote was held after the 5-Year Consolidated Plan Schedule and Methodology discussion. The motion was approved by the following vote: Ayes: Brandy McShane, Johnathan Saunders, Christina Dicken, Kate Stockton and Delilah Walls. Nays: None. Abstain: None. Absent: Erin Gray, David Carr, Angela Dowler-Pryor and Trish Hubbell.
5-Year Consolidated Plan Schedule and Methodology	Mr. Atchley provided a rough draft timeline for the Consolidated Plan as well as discussed the lists of people and organizations to consult with regarding the plan. There is a team of six people from the Planning and Development Office that will assist with the meetings with the different organizations. There will be direct email solicitations as well as social media blasts on Facebook and Twitter. There is a citizen participation survey that is available, and everyone is encouraged to participate. The consultations will be completed through the summer and into the early fall. Mr. Atchley encouraged the members of the CACCD to attend any of the public meetings that they can, but advised they are not mandatory for them to attend, but it may be positive for them to be present and hear the responses provided at the meetings. Mr. Atchley advised that the plan will be submitted in IDIS, HUD's computer system, which generates a lot of census data. Mr. Griesemer expressed concern that there has been some confusion as the Comprehensive Plan is also kicking off in August. There may be some joint meetings to provide information on both the Comprehensive Plan and Consolidated Plan at the same time and it may help with the confusion to distinguish between the two. The Comprehensive Plan is the long-range plan for

the community that basically deals with land use and other issues. The Consolidated Plan addresses issues related to HUD funding.

Mr. Atchley advised that there will not be a lot of speaking by them taking place at the meetings there will be statistics provided; however, majority will be them listening. They will be posing questions and noting responses as information is provided by the public. Will provide comment cards at the meetings, as well as help to direct citizens to the survey. Mr. Atchley advised that 150 hard copies of the survey have been distributed to the five libraries as well as twenty-five downstairs in the Busch Municipal Building as well as the online version. The initial close date of the survey is July 31, but if there is still a good amount of interest the date may be pushed back.

Mr. Saunders asked how this will all look at the end and if there will be a report from the survey and the information received with speaking with the groups in the community? Mr. Atchley advised that he hopes to come back to present the information to the CACCD as well as City Council. The joint City Council and CACCD lunch has been scheduled for November 5 and should be able to present results at that time.

Mr. Atchley advised that there have been approximately 288 surveys completed at this time, but it has only been out there for a few weeks. Ms. Dicken expressed that she could post the survey information to the Neighborhood Advisory Council Facebook page. Mr. Saunders recommended that the Chamber of Commerce may be able to assist with getting stakeholders together to help contact some of the groups for informational meetings. Ms. Dicken expressed concern that holding additional neighborhood association meetings that are out of the norm may be difficult to obtain very high attendance.

It is important to be able to show and document the effort to reach all different groups and provide information throughout the community. Once all the information is collected it will go to City Council for approval.

New Business

None

Public Comments

Linda Simkins expressed concern that the outreach and consultation list is good, and the people that should be giving the most input are the ones toward the top of the list. She expressed concern for the ability to get the information out to those people and getting responses from them may be more difficult as it is hard to understand HUD funding.

Mr. Griesemer advised that it was hard to write the survey and make sure that it is understandable for all audiences and advised that if there are suggestions, they would be open to them. Mr. Griesemer also provided clarification on the funding and target area.

Discussion regarding the survey logistics.

Mr. Atchley reiterated that if any of the members of the CACCD would like to attend the meetings, they are more than welcome to.

Next Meeting

CACCD Meeting – July 23, 2019, 6:00 p.m. Busch Municipal Building – 2nd Floor West Conference Room

Adjournment

Ms. Walls thanked everyone for their meeting attendance.

There being no further business, the meeting adjourned at approximately 6:42 p.m.

Prepared by Lisa Gateley

Delilah Walls, Chair

The meeting minutes of the June 25, 2019 meeting of the Citizens' Advisory Committee for Community Development were approved at the July 23, 2019, meeting of the Citizens' Advisory Committee for Community Development.