



Agenda

Youth Committee Meeting

September 16, 2026

10:00 AM

Zoom OR Missouri Job Center
1660 N Campbell Ave
Springfield, MO 65803

Zoom: <https://us06web.zoom.us/j/89969292135?pwd=oNhVE9ma8t1TeDUVDmeBwQyNf2NtRk.1>
Meeting ID: 899 6929 2135 **Passcode:** 984214

1. **Call to Order**
2. **Approval of Minutes**
 - 2.1. July 29, 2026 Youth Committee Minutes
3. **Reports**
 - 3.1. Performance (*Karen Dowdy*)
 - 3.2. Aspire Program (*Cindi Koenneker*)
4. **Adjournment**

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Call to Order			
	The Ozark Region Workforce Development Board’s Youth Committee regularly met via Zoom on Wednesday, July 29, 2026. The meeting convened at 10:00 a.m., with Committee Chair Sarah Wyman presiding.		
Attendance			
☑ Notes in attendance			
Board Members	☑ Sarah Wyman, Chair	☐ Jennifer Olson	☑ Barbara Williams
	☑ Kevin McGill	☑ Pat Shay	
Guests in Attendance	Ebonie Brison, Karen Dowdy, Robert Hansen, Cindi Koenneker, Maddy MacNeill, Tracy Rusch, Bill Skains		
Approval of Minutes			
May 27, 2026, Youth Committee Meeting Minutes	Ms. Wyman asked for any adjustments to the minutes. Motion to Approve: Ms. Barbie Williams Seconded: Mr. Pat Shay Outcome: Motion carried		
Reports			
Performance	Quarter 4, PY 25–26 Performance Report <i>(Presented by Ms. Karen Dowdy)</i> • Performance Overview: - For the quarter ending June 30, 2026, all Youth WIOA performance measures met or exceeded required targets (passing threshold set at 90%). - A slight dip in Measurable Skill Gains (MSGs) was noted due to enrolling two new individuals in June (too early to record immediate skill gains; these will reflect in the upcoming program year). • Upcoming Adjustments: - Negotiations for new performance standards begin in August. - The State's Statistical Adjustment Model will evaluate participant barrier documentation, which can positively adjust performance targets based on target demographics served. • Discussion: Staff diligence in collecting and entering credentials into the system was recognized as a key factor in strong credential and skill gain numbers.		
Monitoring	Substate & Internal Monitoring Reports <i>(Presented by Karen)</i> • Q4 Monitoring Summary: Reviewed four youth files covering program activity, eligibility, and employment plans.		

	○ Key area for improvement: Ensuring goals identified in the Objective Assessment (OA) are directly addressed on the Individual Service Strategy (ISS / Employment Plan). • Annual Monitoring Summary (July 2025 – June 2026): ○ Reviewed 30 youth files over the year. ○ Primary findings included late notes, missing/incomplete documentation, missing case notes, a single missing WIOA referral, and minor document upload delays. • Corrective Action & Data Entry Systems: ○ Cindy has initiated corrective action to ensure timely uploads, proper WIOA referral tracking, and barrier documentation. ○ Cindy and Karen discussed the operational challenges with the current MoJobs system, noting its high administrative burden and tedious data entry workflows. ○ Karen confirmed the State is evaluating replacement options for the programmatic side of MoJobs.
<i>Aspire Program</i>	Ms. Cindi Koenneker presented, Focus Areas: High-quality workforce development delivery, regulatory compliance, expanding employer partnerships, and individualized career/education services to eligible youth.
<i>Adjournment</i>	
	The meeting was adjourned at 10:34 a.m.

Notes taken by: Robertr Hansen, Executive Assistant

Next Meeting: Wednesday, September 16, 2026