

MINUTES OF THE LANDMARKS BOARD

DATE: February 26, 2025

TIME: 5:30pm

The meeting and public hearing of the Landmarks Board was held on the above date and time in person in the Busch Building, 2 West Conference Room.

ROLL CALL:

Landmarks Board members: John Hawkins-Chair, Adam Letterman-Vice Chair, Genevieve Henry, Seva Nix, John Sellars, Nicole Falconer, Bryan Lenox, and Erik Kiser. Absent: Wanda Quintana. Staff members: Michael Sparlin and Andrew Menke, Senior Planners, Kyle Tolbert, Assistant City Attorney and Anita Cotter, City Clerk.

APPROVAL OF MINUTES: January 15, 2025 minutes were approved.

UNFINISHED BUSINESS:

Certificate of Appropriateness: **225 East Commercial Street** – Applicant has requested this be withdrawn per Andrew Menke, Senior Planner.

Board Action:

Bryan Lenox motioned to **approve** Certificate of Appropriateness (225 East Commercial Street). Adam Letterman seconded the motion. The motion carried as follows: Ayes: None. Nays: John Hawkins-Chair, Adam Letterman-Vice-Chair, Seva Nix, Genevieve Henry, John Sellars, Erik Kiser, Nicole Falconer, and Bryan Lenox. Abstain: None. Absent: Wanda Quintana.

Motion denied.

NEW BUSINESS: Training

- Anita Cotter, City Clerk presented on the Sunshine Law.
- Kyle Tolbert, Assistant City Attorney presented the Code of Ethics.
- Michael Sparlin, Senior Planner presented the Landmarks Board responsibilities and decisions/interpretation.

COMMUNICATIONS:

Michael Sparlin updated about the survey and that it will not accomplish what the Landmarks Board hopes to do and also spoke on demolition by neglect. Kyle had presented to City Council about demolition by neglect in 2024 and the Board talked about previously sending a letter to City Council but has not at this time. The Landmarks Board would like to see the presentation added to agenda as well as the historic survey.

Any other matters that fall under the jurisdiction of the Board:

ADJOURNMENT:

There being no further business, the meeting was adjourned by the Chair.



Michael Sparlin, Senior Planner