MINUTES OF THE LANDMARKS BOARD

DATE: October 5, 2022
TIME: 5:30pm

The meeting and public hearing of the Landmarks Board was held on the above date and time in person in in Historic City Hall.

ROLL CALL:
Landmarks Board members: Layne Hunton (Chair), Adam Letterman, Jan Preston, John Hawkins, Bryan Lenox, Jamille (Mia) Jones, and Erik Kiser. Absent: John Hawkins and Paul Lewis (Vice Chair). Staff members: Michael Sparlin, Senior Planner and Kyle Tolbert, Assistant City Attorney.

APPROVAL OF MINUTES: Minutes of August 10, 2022 were approved.

NEW BUSINESS:
Layne Hunton (Chair) recused himself and Adam Letterman volunteered to officiate the project/case.

Certificate of Appropriateness: **311 W. Commercial Street –** Mark Tuttle, 3197 Farm Road 137 noting that they want to enclose the courtyard and will be compliance criteria and feel that it is an appropriate improvement. This will provide a green space and the deck that will be used for company functions and on occasion a public venue.

Adam Letterman asked about public/private uses.

Mr. Tuttle noted that it will be for company and occasional public events.

Bryan Lenox asked if the fence will be tied into the brick work of the building.

Mr. Tuttle stated that it will not be connected to the building and not harming any of the outside brickwork.

Mia Jones asked what prompted the change.

Mr. Tuttle stated that they wanted a controlled space where people cannot access.

Adam Letterman closed the public hearing.

Bryan Lenox stated that he has no issues with the fence and especially that it is not connected to the brick work.

Board Action:
Erik Kiser motioned to **approve** Certificate of Appropriateness (311 W. Commercial Street). Jan Peterson seconded the motion. The motioned carried as follows: Ayes: Letterman, Lenox, Jones, Preston, and Kiser. Nays: None. Abstain: None. Absent: Lewis and Hawkins. (Layne Hunton recused himself)

Certificate of Appropriateness: **211 E. Commercial Street –** Jeffrey Engel, 651 Bluejay Road noted that they will add an egress door with transom windows for tenants on the upper floors in the rear of the building (alley). He also stated that this does return it to the original design and the updates will match any previous items.

Bryan Lenox asked about fire code and Jeffrey Engel stated that the tenants need a way to exist safely.

Layne Hunton asked about doorway and Jeffrey Engel stated that it will open for the 2nd and 3rd floor tenants.

Mia Jones asked what was being added and Jeffrey Engel noted that they are adding/replacing a door and windows (2). Landmarks Board members asked about the electrical boxes and affirming that this will face the railroad (back of building) and not impacting Commercial Street.

Michael Sparlin told the Landmarks Board members that work/items on the back of the building is within the Board's purview, but not as important as the primary, forward-facing façades on Commercial Street.

Layne Hunton closed the public hearing.

Layne Hunton stated that he has no issues because project work is being done in the rear of the building.

Adam Letterman noted that difference in standards for front and back of buildings.

Bryan Lenox asked about safety override (fire code) and Michael Sparlin noted that it depends on occupancy.

Board Action:
Mia Jones motioned to **approve** Certificate of Appropriateness (211 E. Commercial Street). Erick Kiser Peterson seconded the motion. The motioned carried as follows: Ayes: Layne (Chair), Letterman, Lenox, Jones, Preston, and Kiser. Nays: None. Abstain: None. Absent: Lewis and Hawkins.

Certified Local Government Review: None
Pre-application Review: None
Local Historic Site Nomination Review: None

COMMUNICATIONS: Michael Sparlin introduced new member, Mia Jones to the Board members.

REPORTS:
Report on Committees: None
Applications: None

Demolition: Board members again emphasized the importance of taking pictures/photos of any historical building that may be granted a demolition permit.

Historic Site and Districts: Fire Station #7 (advisory and review): Mr. Craig Schneider and Jennifer Swan (City of Springfield) gave an overview of station #7 and stated that the current station is not up-to-date and has an open dorm room type of sleeping as well as foundation issues. They will be able to remove some equipment and place in the new station and the new station will have a "old fire station look."

Board members asked if the building could be repurposed and was told that it could not be repurposed due to site constraints.

Landmark Board members like the look of older fire stations and understand the necessity of this demolition.

Communications: None
Awards and Recognition: None
Design Guidelines: None

Administrative approval of C of A's: None.

Any other matters that fall under the jurisdiction of the Board:

ADJOURNMENT:
There being no further business, the meeting was adjourned at 6:20pm.

Michael Sparlin

Michael Sparlin, Senior Planner