

MINUTES OF THE LANDMARKS BOARD

DATE: August 10, 2022

TIME: 5:30pm

The meeting and public hearing of the Landmarks Board was held on the above date and time in person in Historic City Hall.

ROLL CALL:

Landmarks Board members: Layne Hunton (Chair), Paul Lewis (Vice Chair), Adam Letterman, Jan Preston, John Hawkins, Bryan Lenox, and Erik Kiser. Absent: Jammie Jones. Staff members: Michael Sparlin, Senior Planner.

APPROVAL OF MINUTES: Minutes of June 29, 2022 were approved.

NEW BUSINESS:

Certificate of Appropriateness: **1051 S. Pickwick** – Amy Boyd, 1051 S. Pickwick noted that they are replace the deck and putting in a covered patio and is aware of the historical elements. They will have to cut away some of the north gable eave over the window in order to make room for the new gable and will match the old gable in appearance

Layne Hunton asked about items on the back side of the house and if in the purview of the Landmarks Board and if they were the ones who applied to the historic register.

Michael Sparlin noted if it requires a permit, however not as important and advised the Board they are only looking at the covered patio.

Layne Hunton believes this application is straight forward and will support it.

Layne Hunton closed the public hearing.

Board Action:

John Hawkins motioned to **approve** the demo and construction of the rear covered deck at 1051 S. Pickwick Avenue. Paul Lewis seconded the motion. The motioned carried as follows: Ayes: Hunton (Chair), Lewis (Vice Chair), Hawkins, Letterman, Lenox, Preston, and Kiser. Nays: None. Abstain: None. Absent: Jones.

Certified Local Government Review: None

Pre-application Review: **Commercial Street Gateway Signage** – Michael Sparlin stated that the staff member who was supposed to present is out sick. He also noted that the TIF Board is looking at signage at the east and west end of Boonville Avenue (end of district).

Layne Hunton asked if this was for replacement of old signs or additional new signs.

Michael Sparlin is not sure.

Local Historic Site Nomination Review: None

COMMUNICATIONS: Michael Sparlin introduced new member, Erik Kiser to the rest of the Board members and still one vacancy position for Commercial Street.

REPORTS:

Report on Committees: None

Applications: None

Demolition: Layne Hunton noted 409 and 417 W. Walnut Street are in general disrepair from owner neglect and then Landmarks Board members disapprove of the current conditions and noted a pattern of buildings on the demolition list.

John Hawkins asked about the home that was partially destroyed by fire and what is its current condition and believes only minimal steps have been taken to rehabilitate the home.

Michael Sparlin noted that he will speak with the current owner, however stated that it is going forward, but construction materials are being delayed.

Bryan Lenox asked if the city has any recourse where the owners have allowed deterioration/demolition (historic district) to help with improvements and changes.

Michael Sparlin stated that minimum building codes help to keep building maintained from a safety point of view but it is a challenge to have the property owner improve the building beyond minimum code requirements.

Layne Hunton asked if the historic register notices the deterioration and stated if they are not receiving federal dollars, they can do basically anything to the building.

Michael Sparlin confirmed that aspect and reevaluating the district is important.

Layne Hunton would like to advocacy for more local historic districts that might overlap the national districts to help and would need a solid course of action.

Historic Site and Districts: None

Communications: None

Awards and Recognition: None

Design Guidelines: None

Administrative approval of C of A's: None.

Any other matters that fall under the jurisdiction of the Board:

Discussion on project at 1234 E. Walnut and where is it at this time. Michael will have them come forward for the September Landmarks Board meeting, and if not, he will put in a "stop work" order.

342 S. Cordova Court has been painted recently and Michael Sparlin will look into it.

Landmarks Board would like City staff to send out an informational flyer to residents in the Walnut Street District and the other districts for proper procedures on improvements/repairs/rehabilitation. Michael Sparlin is updating the brochure and will send out.

Demolition by neglect is a concern and has issues and needs more research before advocating to City Council for a solid course of action.

300 W. Commercial Street and what was the outcome at the Board of Adjustment. Michael Sparlin will provide an update. General discussion on what was approved and not approved and would like to see the outcome as part of the minutes. Once the Board of Adjustment has approved the minutes from the April 5, 2022, they will be become an addendum to the February 9, 2022, minutes. Michael will forward a copy to the Landmarks Board and any possible future addendums to the communication line in the agenda.

Board Action:

Paul Lewis motioned to **add** as an addendum the results (regarding 300 W. Commercial) from the Board of Adjustment minutes of April 5, 2022, to the Landmarks Board minutes of February 9, 2022. Bryan Lenox seconded the motion. The motioned carried as follows: Ayes: Hunton (Chair), Lewis (Vice Chair), Hawkins, Letterman, Lenox, Preston, and Kiser. Nays: None. Abstain: None. Absent: Jones.

Paul Lewis asked about the areas on the register and also not on the register and noted houses can be nominated and other house/buildings where significant events occurred in history.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:09pm.

A handwritten signature in cursive script that reads "Michael Sparlin". The signature is written in dark ink on a light-colored background.

Michael Sparlin, Senior Planner