

MINUTES OF THE LANDMARKS BOARD

DATE: July 12, 2017

TIME: 5:30pm

The regular meeting and public hearing of the Landmarks Board was held on the above date and time in City Council Chambers, third floor of Historic City Hall with the following members and City of Springfield staff in attendance: Gary Bishop (Chair), Nancy Crandall (Vice-Chair), Paden Chambers, Justin Stanek, Kaitlyn McConnell, Paul Lewis, and Wallis Nattinger. Absent: Kent Brown. Staff members: Michael Sparlin, Senior Planner, Jared Follin, Assistant Planner, and Duke McDonald, Assistant City Attorney.

ROLL CALL:

APPROVAL OF MINUTES: The minutes of June 14, 2017 were approved as amended.

UNFINISHED BUSINESS:

Certificate of Appropriateness: None

Certified Local Government Review: None

Pre-Application Review: None

NEW BUSINESS:

Certificates of Appropriateness: None

Certified Local Government Review: None

Pre-Application Review:

209 West Commercial Street: Mr. Jeffrey Wells, 3050 E. Battlefield, representing the owner.

Paden Chambers noted about enlarging the 2nd story windows more and was asked why they are not being enlarged to match existing profiles on Commercial Street and if operable or inoperable.

Mr. Wells noted that what is presented on the drawing works will the apartment layout and may enlarge them and he noted that if they have a sprinkle system the windows don't have to be operable.

Justin Stanek made the motion to **approve** the Certificate of Appropriateness (209 West Commercial Street) with the additional material that was submitted on July 12, 2017. Wallis Nattinger seconded the motion. The motion carried as follows: Ayes: Gary Bishop, Nancy Crandall, Paden Chambers, Justin Stanek, Kaitlyn McConnell, Paul Lewis, and Wallis Nattinger. Nays: None. Abstain: None. Absent: Kent Brown.

Local Historic Site Nomination Review: None

COMMUNICATIONS: None

REPORTS:

Report on Committees: None

Application: None

Demolition: Michael will send out the current list.

Historic Sites and Districts:

Jefferson Avenue Footbridge: No updates

Walnut Street Identification Signage: Justin Stanek to contact David Eslick and coordinate the status.

Communications: None

Awards and Recognition: None

Design Guidelines:

Michael Sparlin noted that City Council approved the fiscal year budget allocating \$8,000 (40% match) to update the Commercial Street Design Guidelines. Staff sent out information to the new board members regarding the updates. If the grant is awarded a consultant will be hired to update the Design Guidelines. The grant application is due August 31, 2017 so the Board will have the 2nd meeting in July for discussion. Staff is preparing an ordinance to City Council that authorizes the Landmarks Board to apply for the grant and then accept the grant when it is awarded. The Board can make a motion to support the ordinance.

Paden Chambers made the motion to approve to apply for grant funding per City Council for the Commercial Street Guidelines update. Wallis Nattinger seconded the motion. The motion carried as follows: Ayes: Gary Bishop, Nancy Crandall, Paden Chambers, Justin Stanek, Kaitlyn McConnell, Paul Lewis, and Wallis Nattinger. Nays: None. Abstain: None. Absent: Kent Brown.

Administrative Approval of C of A's: None

ANY OTHER MATTERS THAT FALL UNDER THE JURISDICTION OF THE BOARD

Training: As part of the Certified Local Government designation member training is required and is trying to set up for September 2017 and asking board members for input for training.

ADJOURNMENT:

There being no further business, the meeting was adjourned at approximately 5:45pm.

A handwritten signature in cursive script that reads "Michael Sparlin". The signature is written in black ink and is positioned above a horizontal line.

Michael Sparlin
for Executive Secretary