

MINUTES OF THE LANDMARKS BOARD

DATE: November 7, 2018

TIME: 5:30pm

The regular meeting and public hearing of the Landmarks Board was held on the above date and time in City Council Chambers, third floor of Historic City Hall with the following members and City of Springfield staff in attendance: Nancy Crandall (Vice-Chair), Paden Chambers, Paul Lewis, Justin Stanek, Kaitlyn McConnell, Kent Brown, and Layne Hunton. Absent: Gary Bishop (Chair). Staff member: Michael Sparlin, Senior Planner and Duke McDonald, Assistant Attorney.

ROLL CALL:

APPROVAL OF MINUTES: The minutes of October 10, 2018 were approved.

UNFINISHED BUSINESS:

Certificate of Appropriateness: None

Certified Local Government Review: None

Pre-Application Review: None

NEW BUSINESS:

Certificate of Appropriateness:

1260 E. Walnut Street – Mr. Antonio Serrano, 6549 South Farm Road 189, last month the garage was approved, but the location needs to be moved to due to large trees being in the way and would relocate to the west side of the building with a retaining wall that will match the house brick as well as rehab the front porch columns and steps with similar building materials.

Discussion on the style of the porch and corbels by various members with Mr. Serrano and noted the Italianate style.

Mr. Chambers noted the decorative gable/corbels on the garage commenting the standards don't recommend adding those elements. Mr. Serrano stated that it complements the properties/buildings together, however he can remove it.

Ms. Crandall asked about the material for the retaining wall, Mr. Serrano noted that there are approximately five different types of materials to be used.

Mr. Hunton noted his concern about not having enough information on the porch and its Italian style and would like to see any photo's or other documentation.

Ms. McConnell motioned to **approve** the Certificate of Appropriateness (1260 E. Walnut Street). Mr. Brown seconded the motion. The motion carried as follows: Ayes: Nancy Crandall, Paden Chambers, Paul Lewis, Justin Stanek, Kaitlyn McConnell and Kent Brown. Nays: Layne Hunton. Abstain: None. Absent: Gary Bishop.

Certified Local Government Review: None

Pre-Application Review: None

Local Historic Site Nomination Review: None

Communications: None

REPORTS:

Report on Committees: None

Application: None

Demolition: None

Historic Sites and Districts:

Jefferson Avenue Footbridge: None

Potential Local Nominations: Michael stated that he will have a letter drafted by December 2018.

Communications: None

Awards and Recognition: None

Design Guidelines:

CLG Grant for Commercial Street Design Guideline updates – Michael Sparlin noted that the Guidelines are in the process of finalizing the grant agreement and working on the Request for Qualifications (RFQ) and has sent a draft to SHPO. He would like the board to nominate/volunteer members to serve on the CLG Grant Committee (Consultant Selection Committee). Nominations/volunteers are Paden Chambers and Kaitlyn McConnell.

Board members motioned to **approve** Paden Chambers and Kaitlyn McConnell to represent the Consultant Selection Committee. The motion carried as follows: Ayes: Nancy Crandall, Paden Chambers, Paul Lewis, Justin Stanek, Kaitlyn McConnell, Kent Brown, and Layne Hunton. Nays: None. Abstain: None. Absent: Gary Bishop.

Administrative Approval of C of A's: None

ANY OTHER MATTERS THAT FALL UNDER THE JURISDICTION OF THE BOARD

2019 Landmarks Board meeting schedule: Members reviewed the schedule.

Mr. Brown motioned to **approve** the 2019 Landmarks Board meeting schedule. Mr. Stanek seconded the motion. The motion carried as follows: Ayes: Nancy Crandall, Paden Chambers, Paul Lewis, Justin Stanek, Kaitlyn McConnell, Kent Brown, and Layne Hunton. Nays: None. Abstain: None. Absent: Gary Bishop.

Selection of Chair and Vice-Chair: Nominated Gary Bishop as Chair and Justin Stanek as Vice-Chair.

Board members motioned to **approve** Gary Bishop as Chair and Justin Stanek as Vice-Chair. The motion carried as follows: Ayes: Nancy Crandall, Paden Chambers, Paul Lewis, Justin Stanek, Kaitlyn McConnell, Kent Brown, and Layne Hunton. Nays: None. Abstain: None. Absent: Gary Bishop.

ADJOURNMENT:

There being no further business, the meeting was adjourned at approximately 6:20pm.



Michael Sparlin
for Executive Secretary