

MINUTES OF THE LANDMARKS BOARD

DATE: July 11, 2018

TIME: 5:30pm

The regular meeting and public hearing of the Landmarks Board was held on the above date and time in City Council Chambers, third floor of Historic City Hall with the following members and City of Springfield staff in attendance: Gary Bishop (Chair), Paden Chambers, Kaitlyn McConnell, Kent Brown, Wallis Nattinger, and Layne Hunton. Absent: Nancy Crandall (Vice-Chair), Paul Lewis, and Justin Stanek. Staff members: Michael Sparlin, Senior Planner and Duke McDonald, Assistant City Attorney.

ROLL CALL:

APPROVAL OF MINUTES: The minutes of May 9, 2018 were approved as amended.

UNFINISHED BUSINESS:

Certificate of Appropriateness: None

Certified Local Government Review: None

Pre-Application Review: None

NEW BUSINESS:

Certificate of Appropriateness:

314 W. Commercial Street – (Mr. Paden Chambers recused himself). Jennifer Wilson, 312 W. Commercial Street, stated that this is a request to match the storefront and back at 314 W. Commercial to be similar to 312 W. Commercial.

Mr. Nattinger motioned to **approve** the Certificate of Appropriateness (314 W. Commercial Street). Ms. McConnell seconded the motion. The motion carried as follows: Ayes: Gary Bishop (Chair), Kaitlyn McConnell, Kent Brown, Wallis Nattinger, and Layne Hunton. Nays: None. Abstain: None. Absent Nancy Crandall (Vice-Chair), Paul Lewis, and Justin Stanek. Mr. Paden Chambers recused himself.

Certified Local Government Review:

Architect Representative Membership Qualifications Amendments – Michael Sparlin introduced new member Layne Hunton and stated that he is presenting a text amendment (Zoning Ordinance) to change the qualifications for the Architect Representative. Staff explained that this position has been vacant for the last 30 months and noted that the language proposed to be consistent with the National Park Service professional qualification standards. The proposed changes will be reviewed by the State Historic Preservation Office (SHPO), Planning and Zoning Commission and City Council.

Mr. Chambers motioned to **approve** the Architect Representative Membership Qualifications Amendments. Mr. Brown seconded the motion. The motion carried as follows: Ayes: Gary Bishop (Chair), Paden Chambers, Kaitlyn McConnell, Kent Brown, Wallis Nattinger, and Layne Hunton. Nays: None. Abstain: None. Absent Nancy Crandall (Vice-Chair), Paul Lewis, and Justin Stanek.

Pre-Application Review: None

Communications: None

REPORTS:

Report on Committees: None

Application: None

Demolition: Sent out earlier to Board members.

Historic Sites and Districts:

Jefferson Avenue Footbridge – Mr. Andrew Flippin presented updates noting City Council has funded the project to rehab the structure and in agreement with the City to work with MoDOT (agency to handle federal funds) and to communicate with various boards for discussion going forward.

Board members did not have any questions.

Communications: None

Awards and Recognition: None

Design Guidelines:

CLG Grant for Commercial Street Design Guideline updates – Michael Sparlin stated that funds (grant) have been awarded last month for Commercial Street Guideline updates to hire a consultant. He also noted that staff will work with SHPO on the process, deadlines, public meetings, and to choose the appropriate consultation.

Paden Chambers voiced his appreciation and asked about the percentage of funds.

Mr. Sparlin noted the total fund of \$20,000 (City = \$8,000, Federal = \$12,000). The federal funds will be administered through SHPO.

Administrative Approval of C of A's: None

ANY OTHER MATTERS THAT FALL UNDER THE JURISDICTION OF THE BOARD

Mr. Sparlin noted a possible Board training on the 2nd Landmarks Board meeting on August 29, 2018. Board members to please forward any training agenda items and mark their calendars.

ADJOURNMENT:

There being no further business, the meeting was adjourned at approximately 5:45pm.

A handwritten signature in cursive script that reads "Michael Sparlin". The signature is written in dark ink and is positioned above a horizontal line.

Michael Sparlin

for Executive Secretary