

MINUTES OF THE LANDMARKS BOARD

DATE: January 8, 2020

TIME: 5:30pm

The regular meeting and public hearing of the Landmarks Board was held on the above date and time in City Council Chambers, third floor of Historic City Hall.

Landmarks Board members: Paden Chambers (Chair), Richard Crabtree (Vice Chair), Kent Brown, Paul Lewis, and Layne Hunton. Absent: Kaitlyn McConnel

Staff members: Michael Sparlin, Planning Manager and Tom Rykowski, Assistant Attorney.

ROLL CALL:

APPROVAL OF MINUTES: November 6, 2019 minutes were approved.

NEW BUSINESS:

Certificate of Appropriateness: None

Certified Local Government Review:

Landmarks Board text amendment: Michael Sparlin presented to the Board the changes to Sec. 36.353 Landmarks board. City Council initiated amendments to the Zoning Ordinance Sec. 36-353 and 36-404. To address procedures with designation of Historic Sites, Historic Landmarks, and Historic Districts and any additional amendments.

Paden Chambers asked about other non-city agencies, i.e., school district.

Michael Sparlin noted that libraries, electric cooperatives, etc., can be consider other non-city agencies.

Paden Chambers asked about the effect of removing this responsibility and gave example of the school on Division Street, Barry Alternative that had a plaque placed and the LMB had the responsibility to review because it was a non-city agency and wondered how the LMB would make comment.

Michael Sparlin noted that the Landmarks Board would still receive a list of demolition permits and the Board still can make recommendations. Regarding that particular school, the school district went to the voters and made this a bond issue and that added additional time for review.

Richard Crabtree asked about a building/school that is not on the historic register and with the new rules, LMB would need to notify the owner and is asking who the owner is actually if the building has been abandoned or sold.

Michael Sparlin stated that has been addressed in changes proposed in the text amendment and gave out some of the detailed changes (via power point) and noted that the LMB can make recommendations at any time.

Paden Chambers noted that he had no issues in general but said that "no property owner consent" is important and the current ordinance works as it supposed to and hopes that there are no issues moving forward with the changes and the Board is willing to met half-way where there is no governmental review and gave examples and stated that they cannot control the speed.

Richard Crabtree also noted that most of the changes are acceptable regarding notification, however gave the Delaware and Boyd school demolishing as an example and commenting that there was not adequate notification.

Tom Rykowski, Assistant Attorney gave out examples of how zoning changes are completed with notification of owners/current residents.

Board members asked about the dates for the LMB Text Amendments.

Michael Sparlin stated that City Council agendas are published on the City's web page, however he will let the Board know the dates for the Planning and Zoning Commission and City Council meetings.

Paul Lewis commented on the procedures for notification (certified mail) on the Galloway site nomination and asked if the nomination would be different with this text amendment.

Michael Sparlin stated that the new requirement would be the applicant would notify the property owner before the nomination is submitted to city staff.

Layne Hunton asked about what would happen if there is no owner signature after sent out through certified mail.

Michael Sparlin said that it would be noted in the report that staff did not receive a signature or response from the property owner.

Richard Crabtree asked if an attorney can be notified and if they can interfere/hinder the nomination.

Tom Rykowski noted that anyone could have an attorney as their representative.

Paden Chambers commented that the board needs to start looking at Boyd Elementary school and that they need to be looking into the progress of the school district.

Paden Chambers asked that a letter be composed and have all the Landmarks Board members sign to show support and with their comments/concerns for the changes in the Board text amendments and will have the letter completed by the next Planning and Zoning Commission.

Michael Sparlin stated that the Board's role in this review is to review and comment. The Board's comments will be reflected in the meeting minutes. The Board does not need to take a vote on the amendment.

Pre-Application Review: None

Local Historic Site Nomination Review: None

COMMUNICATIONS: Michael noted that there are going to be two new members-at-large and mentioned the need for a Walnut Street representative.

Demolition: None

Historic Site and Districts

Jefferson Avenue Footbridge: Will be on the January 13, 2020 City Council agenda presented by Public Works with Memo of Understanding (MOU) to City Council and SHPO. If approved the bid process will proceed.

Kent Brown asked about their question to preserve the south section of the bridge.

Michael Sparlin stated that Public Works is aware that preserving that south section will be more expensive.

Potential Local Nomination: None

Design Guidelines:

- a. Commercial Street Design Guidelines update: Will be presented to the board soon and then it will go through the adoption process.

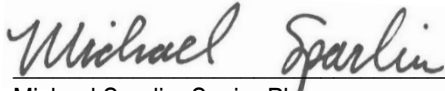
Administrative approval of C of A's. None

Any other matters that fall under the jurisdiction of the Board:

Michael Sparlin reminded LMB that the can speak at City Council's meeting regarding Jefferson Avenue Footbridge on January 13, 2020.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

A handwritten signature in cursive script that reads "Michael Sparlin". The signature is written in dark ink and is positioned above a horizontal line.

Michael Sparlin, Senior Planner