MINUTES OF THE LANDMARKS BOARD

DATE: May 22, 2019
TIME: 5:30pm

The regular meeting and public hearing of the Landmarks Board was held on the above date and time in City Council Chambers, third floor of Historic City Hall with the following members and City of Springfield staff in attendance: Gary Bishop (Chair), Justin Stanek (Vice-Chair), Paden Chambers, Kent Brown, Layne Hunton, Kaitlyn McConnell, Nancy Crandall, and Richard Crabtree. Absent: Paul Lewis. Staff member: Michael Sparlin, Senior Planner and Duke McDonald, Assistant Attorney.

ROLL CALL:

Local Historic Site Nomination Review:
1735 South Glenstone Avenue – Michael Sparlin noted that this Historic Site nomination has been submitted to the Landmarks Board.

Mr. Gary Bishop opened the public meeting.

Mr. Paden Chambers, 1643 E. Lombard Street, member of the Landmarks Board, who initially nominated this for the Local Historic Site will be recusing himself from the voting on the nomination but will be presenting information to the Landmarks Board and does not have any conflicts of interest.

Mr. Chambers gave out background information noting that it was constructed during a period of substantial growth and it was a former Katz City Drug Store and has significant example of commercial architectural design of the 1960's. It was designed by the renowned architectural form of Kivett & Myers & McCallum and has proven to be an enduring local architectural landmark. He also noted that the structure is eligible for historic preservation tax credits through a listing on the National Register of Historic Places due to its architectural significance and age (50+ years). Mr. Chambers continued to summarize the historic narrative attached to the nomination form.

Mr. Gary Bishop closed the public meeting.

Mr. Justin Stanek questioned whether the property owners have responded due to the lack of contact.

Mr. Sparlin noted that he had sent out 4/5 letters to the owners as listed on the Greene County Assessor and Missouri Secretary of State Business Entity search web page, and the listed Real Estate agent, however we have not received any communication back.

Mr. Stanek also asked if they were contacted by certified mail or just regular mail.

Mr. Sparlin noted that it was regular mail.

Mr. Duke McDonald reviewed the Landmarks Board Rules of Procedure and Zoning Ordinance and it does not specify certified mail or regular mail on these types of letters.

Mr. Justin Stanek motioned to **approve** 1735 S. Glenstone Avenue for historic site nomination. Nancy Crandall seconded the motion. The motion carried as follows: Ayes: Gary Bishop (Chair), Justin Stanek (Vice-Chair), Kent Brown, Layne Hunton, Kaitlyn McConnell, Nancy Crandall, and Richard Crabtree. Nays: None. Abstain: None. Absent: Paul Lewis.
Paden Chambers recused himself.

Design Guidelines:
Commercial Street Design Guideline Update
Mr. Michael Sparlin gave information on the background for Commercial Street Guidelines, noting that is part of a grant funded project, will have a web-site that can be followed along.

He also noted two more meeting dates: June 19 and July 10, 2019 (location to be determined) with completion at the end of July 2019. Mr. Sparlin introduced

H3 Studio, Tim Breihan, Senior Associate/Project Manager gave a presentation that included updates from the earlier workgroup meeting. Mr. Breihan continued with the proposed updates to the existing Commercial Design Guidelines, which included a survey of the district and an outline of the draft design guidelines.

Mr. Paden Chambers asked about the checks and balances when finalizing and if SHPO will review the drafts.

Mr. Tim Breihan noted that the company will work with Landmarks Board/City for submittals, however the City will be primary enforcer.

Mr. Michael Sparlin noted that SHPO will review the drafts in accordance with the grant agreement and Secretary of the Interior's for Rehabilitation.

Ms. Mary Collette, Representative of Commercial Club, is part of the workgroup and noted the changes that were updated from the earlier workgroup meeting. Mr. Collette supports the efforts in updating the design guidelines.

ADJOURNMENT:
There being no further business, the meeting was adjourned.

Michael Sparlin

Michael Sparlin
for Executive Secretary