

MINUTES OF THE LANDMARKS BOARD

DATE: December 5, 2018

TIME: 5:30pm

The regular meeting and public hearing of the Landmarks Board was held on the above date and time in City Council Chambers, third floor of Historic City Hall with the following members and City of Springfield staff in attendance: Justin Stanek (Vice-Chair), Paden Chambers, Paul Lewis, Kent Brown, and Layne Hunton. Absent: Gary Bishop (Chair), Nancy Crandall, and Kaitlyn McConnell. Staff member: Michael Sparlin, Senior Planner and Duke McDonald, Assistant Attorney.

ROLL CALL:

APPROVAL OF MINUTES: The minutes of November 7, 2018 were approved.

UNFINISHED BUSINESS:

Certificate of Appropriateness: None

Certified Local Government Review: None

Pre-Application Review: None

NEW BUSINESS:

Certificate of Appropriateness: None

Certified Local Government Review: None

Pre-Application Review: None

Local Historic Site Nomination Review: None

Communications: Michael stated that he has submitted the report summary for the fiscal year. State has received and reviewing.

REPORTS:

Report on Committees: None

Application: None

Demolition: Michael Sparlin sent out list. Paden Chambers voiced his concerns regarding a home demolished in the Rountree area on Weller Avenue. He noted that there were no indications of any issues on the home or property and would like to know what can be done to be aware of pending demolitions.

Michael Sparlin stated that he got the demolition notice, however the process/procedure takes time from beginning to end and they had already demolished the home and that the owners moved very quickly (within one week).

Paden Chambers asked about the Urban Conservation District (UCD) and Rountree Neighborhood. Michael replied that the City and neighborhood teams are preparing to revise the UCD for the Rountree area and may need new regulations to address demolitions. Layne Hunton and other Landmark members suggested to revise the demolition application to address any protentional Landmarks Board review and would like this to be a potential agenda item.

Historic Sites and Districts:

Jefferson Avenue Footbridge: Michael Sparlin has talked with Public Works, Andrew Flippin and was told that the Section 106 was submitted to MoDOT and is waiting on guidance and believes that the construction will start in 2019.

Board members asked about future input and Michael stated that the Section 106 requires public input. Kent Brown asked about the design to the approaches and Michael stated that the Board will see the final documentation and will ask Andrew about input from the Board. Paden Chambers stated that he feels that it is important that the Landmarks Board be involved in the Section 106 process. Michael Sparlin to check to see if the Section 106 document can be reviewed and Paul Lewis asked about the construction process versus Landmarks guidelines and voiced his concerns.

Potential Local Nominations: Michael Sparlin passed out the list of the Springfield Listings in the National Register of Historic Places as well as a draft letter to property owners regarding nominations for the Springfield Historic Register asking the Board members to review and make any recommendations for changes to be sent out in January 2019. He asked if the Board members were okay with the 3rd sentence, "At this time, the Board is seeking property owners who will voluntarily consent..." asking how to address that sentence.

Michael asked members to review and make any recommendations.

Justin Stanek liked the letter and asked for comments.

Paden likes the letter, however would like to have a second letter addressing "we think your property is historic, it is not currently on any register, but would you be interested in nominating it because of its significance." Kaitlyn and I already have a list of properties and should send out to this list also.

Paul Lewis believes that this is a good idea and gave out names/houses that could be forwarded.

Justin Stanek concurred.

Kent Brown noted wording in the 3rd sentence and does feel that it is currently applicable and gave out some examples of what citizens could interpret.

Communications: None

Awards and Recognition: None

Design Guidelines:

CLG Grant for Commercial Street Design Guideline updates – Michael Sparlin noted that the Request for Qualifications (RFQ) is being sent out and now have a timeline/schedule and will send out to Paden Chambers. We will need to form a workgroup and will start approaching Commercial Street members and the community who would like to serve and will get ideas from staff about approaching Commercial Street members and the community.

Administrative Approval of C of A's: Did receive one that did not get on this agenda at 310 South Cordova Court for a fence and will appear on the agenda next month.

ANY OTHER MATTERS THAT FALL UNDER THE JURISDICTION OF THE BOARD

ADJOURNMENT:

There being no further business, the meeting was adjourned at approximately 6:00pm.



Michael Sparlin
for Executive Secretary